

WILBURTON PARISH COUNCIL

Minutes of the Finance Committee Meeting - Wednesday 5th June 2024 held at St Peter's Hall, at 7:45pm

Present: Cllr Elizabeth Whittle, Cllr Gill Spencer, Cllr Attrill, Cllr James Lambert, Cllr Steve Morgan, Cllr Ann Pinkney.

Also Present: Parish Clerk Andy Milne and Tina Vale Note taker.

Public: none

FC24-07: Apologies, Acceptance of apologies and declarations of interest

Cllr Harvey Upton, Cllr Duckworth

Cllr Thurston did not attend, and no apologies were received.

Cllr Morgan undertakes contracted work for the parish council under his company 'Bespoke'.

FC24-08: Public Participation – to accept questions and comments from members of the public and councillors with a prejudicial interest (max 3 minutes per person)

None

FC24-09: To approve accounts for payment as below:-

Payments for June 2024

Payee	Detail	sub total	Vat	Total	BACS
Phil Warren	Clock W May	48.70		48.70	1
David Maltby	Caretaking x 5 weeks	580.00		580.00	2
Bespoke	April	1220.50		1220.50	3
Cemetery 2 x £160				0.00	
Bus stop & footpaths 1 x £135.00				0.00	
Allotment 1 x £75.00				0.00	
Litter Picking 4 x £12.25				0.00	
Sandpits 1 x £37.50					
Recreation Groundsman				0.00	
Ground works 4 x £70.00				0.00	
Grass cutting pav & PP 2 x £40.00				0.00	
Grass Cutting CTL 0 x £38				0.00	
Grass cutting cricket pitch 2 x £55				0.00	
Grass cutting Foot/Fields 2 x £48				0.00	
Kara Atkinson	PAYE April	64.20		64.20	4
Andrew Milne	PAYE April	953.29		953.29	5
HMRC	PAYE April	316.17		316.17	6
GJ Peck Ltd	Notices	80.64	16.30	96.94	7
Netwise	New .gov	115.00		115.00	8
Amazon	Left hand mouse	23.85		23.85	9
ICO membership	Data Protction cover	40.00		40.00	11

Mileage to attend cemetery course	Tina Vale 84 x £0.45	37.40	0.00	37.40	12	
Biscuits for auditor	Missing receipts and biscuits	2.25		2.25	13	
Andrew Milne	Postage Stamps	4.25		4.25	14	04.06.24
Andrew Milne	Recorded del VAT HMRC	7.95		7.95	15	04.06.24
Totals		3494.20	16.30	3510.50		

All expenditure was approved

FC24-10: Correspondence not covered in Business Matters/Councillors questions

None

FC24-11: Review internal audit and recommendations – (report to attached) – Clerk

Any recommendations made by the auditor Relating to finance will be followed

FC24-12: Review the ringfenced and general reserves – (report to follow) - Clerk

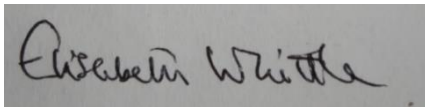
The Finance Committee reviewed a report that showed ring fenced/earmarked reserves at £45,349 and general reserves at £129,811. It was decided by the committee that ring fenced reserves will be left as they are at present as we may need to forward fund some of the work on the MUGA

FC24-11: Date of next meeting: .03.07.24 – Finance Cttee

Please note that copies of minutes can be obtained from the Parish Clerk or by visiting our Website at

www.wilburtonparishcouncil.org

Signed:



Date: 03.07.24