

WILBURTON PARISH COUNCIL

Chair: Cllr Liz Whittle

Clerk: Mr A Milne

Catacol, 5 Soham Road, Stuntney, Ely, Cambs CB75TP

Tel. 01353 663057

Email: clerk2@wilburtonparishcouncil.org

AGENDA

There will be a Finance Committee meeting to which all members are summoned to attend

Date, Time: Wednesday 5th June **19:30**

Venue: Village Hall, Wilburton

Members of the press and public are welcome to attend the meeting except for any specific item deemed to be confidential. The press and public may not speak when the council is in session, but they can make points in the allocated time of 15 minutes relating to items on the agenda only.

FC24-07: Apologies, Acceptance of apologies and declarations of interest

FC24-08: Public Participation – to accept questions and comments from members of the public and councillors with a prejudicial interest (max 3 minutes per person)

FC24-09: To approve accounts for payment as below:-

Payments for June 2024

| Payee | Detail | sub total | Vat | Total | BACS |
|-------------------------------------|----------------------|-----------|-----|---------|------|
| Phil Warren | Clock W May | 48.70 | | 48.70 | 1 |
| David Maltby | Caretaking x 5 weeks | 580.00 | | 580.00 | 2 |
| Bespoke | April | 1220.50 | | 1220.50 | 3 |
| Cemetery 2 x £160 | | | | 0.00 | |
| Bus stop & footpaths 1 x £135.00 | | | | 0.00 | |
| Allotment 1 x £75.00 | | | | 0.00 | |
| Litter Picking 4 x £12.25 | | | | 0.00 | |
| Sandpits 1 x £37.50 | | | | | |
| Recreation Groundsman | | | | 0.00 | |
| Ground works 4 x £70.00 | | | | 0.00 | |
| Grass cutting pav & PP 2 x £40.00 | | | | 0.00 | |
| Grass Cutting CTL 0 x £38 | | | | 0.00 | |
| Grass cutting cricket pitch 2 x £55 | | | | 0.00 | |
| Grass cutting Foot/Fields 2 x £48 | | | | 0.00 | |
| Kara Atkinson | PAYE April | 64.20 | | 64.20 | 4 |
| Andrew Milne | PAYE April | 953.29 | | 953.29 | 5 |
| HMRC | PAYE April | 316.17 | | 316.17 | 6 |

| | | | | | |
|-----------------------------------|------------------------------|----------------|--------------|----------------|----|
| GJ Peck Ltd | Notices | 80.64 | 16.30 | 96.94 | 7 |
| Netwise | New .gov | 115.00 | | 115.00 | 8 |
| Amazon | Left hand mouse | 23.85 | | 23.85 | 9 |
| ICO membership | Data Protction cover | 40.00 | | 40.00 | 10 |
| Mileage to attend cemetery course | Tina Vale 84 x .45p | 37.80 | | 37.80 | 11 |
| Biscuits for auditor | missing reciept and biscuits | 2.25 | | 2.25 | 12 |
| Totals | | 3482.40 | 16.30 | 3498.70 | |

FC24-10: Correspondence not covered in Business Matters/Councillors questions

FC24-11: Review internal audit and recommendations – (report to follow) - Clerk

FC24-12: Review the ringfenced and general reserves – (report to follow) - Clerk

FC24-11: Date of next meeting: .03.07.24 – Finance Cttee

Please note that copies of minutes can be obtained from the Parish Clerk or by visiting our Website at

www.wilburtonparishcouncil.org



Signed: A Milne Date: 31/05/24 09:00