

**Computer Support  
Network & PC**



**canalbs ltd.**

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**Independent Internal Audit & Training Service  
for Parish and Town Councils**

7<sup>th</sup> June 2023

The Chairman  
C/o 3 The Brook,  
Sutton  
CB6 2PU

Dear Sir/Madam

**INDEPENDENT INTERNAL AUDIT YEAR END REPORT for Financial Year 2022/2023**

As a result of my recent year end inspection, I enclose a report of my findings, together with any recommendations for the Council to consider.

In the time allotted it is not possible for me to inspect all Council documents, but in a spot check we have discussed the following issues and I have clarified all of them with the Clerk at our meeting.

I would also remind the Council that it is not in my remit to check the accuracy of the Council accounts. Please note that the External Auditors have now ruled that the Independent Internal Audit and Report must be completed before the Council meet to adopt their year end accounts and complete the AGAR.

I trust that the Parish Council have been satisfied with the level of service we have provided and that they will consider appointing Canalbs Ltd to undertake the Independent Internal Audit for the next financial year. Our charge for this service will be £49.50 per hour for the next financial year, and, in line with Inland Revenue our mileage rate will stay at 45p per mile when applicable.

Yours faithfully

Jacquie Wilson (Mrs) Director



## ARCHIVE

- Attention will be given with regard to the management and GDP Regulations of these documents

## FINANCE

- Bank Account currently with Lloyds Bank. The Parish Council is looking at alternative suppliers.

## Petty Cash

No transactions

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## Bank Mandate

- Will be adjusted once a transfer has been negotiated

## Budgetary Control Statement

- Issued to each council meeting

## VAT

- Claimed Annually

PRECEPT	£ 58,658	FIXED ASSETS	£1,001,450
GENERAL RESERVE	£119,494		
EARMARKED RESERVE CIL included	£156,712		
		C/fwd Balance	227,951

Published Accounts from Monday 12<sup>th</sup> June to Friday 21<sup>st</sup> July