WILBURTON PARISH COUNCIL

**Minutes of the Full Council Meeting from 1st November 2023 held at St Peter’s Hall, at 8pm**

**Present:** Cllr Duckworth*,* Cllr Wilson, Cllr Upton, Cllr Spencer Vice Chair, Cllr Attrill Chair, Cllr Whittle and Cllr S Morgan

Also present: Andrew Milne Clerk and FO

**23-070: Apologies**

Apologies: Cllr Lambert, Cllr Thurston

**23-071: To approve the minutes of the previous meeting held on 4th October 2023**

The minutes were approved with one small alteration 23-066 point 11 Matt the builder gave Cllr Upton the quotation not Cllr Wilson.

**23-072: Public Participation (15 mins) – to accept questions and comments from members of the public and councillors with a prejudicial interest**. (max 3 mins per person)

There was no public

**23-073: Reports from County and District Councillors**

There were no reports.

**23-074: Business Matters**

1. **Update on car park, courts & external Gym equipment including costings/container/floodlights - Cllr Attrill/SM/GS**

Cllr Morgan presented 4 quotations for the car park he has received from contractors, along with their terms and conditions.

Cllr Attrill that perhaps a figure of £60,000 is manageable as opposed to twice this amount which is not in the budget.

He also stated that this must be done by January and that planning permission should be granted shortly.

Cllr Duckworth raised concerns over the quality of the completed work and Cllr Morgan reassured the Parish council that he would examine every stage of the contractor’s work.

Cllr Attrilll proposed that we go ahead with Johnson & Baker Construction £53980.00 + vat. This was seconded by Cllr Spencer and approved unanimously.

Cllr Attrill stated that he was making an application to the growth and infrastructure fund for around £180,000 - £200,000 for Rec Tennis court and the MUGA with at least 10% match funding. The job would be done in stages. All community feedback had been completed and the closing date for the application is 8th Dec 2023.

A list of external gym equipment supplied by Wickstead was circulated to all parish councillors.

Items such as adult monkey bars, cross trainers and parallel bars were discussed.

Cllr Spencer will liaise and consult with others that have completed similar projects and sites such as Wiken Fen.

Cllr Duckworth asked about longevity of the equipment. Cllr Attrill explained Wicken Fen had been completed over 10 yrs ago and the equipment was standing up very well.

Cllr Attrill and Cllr Morgan explained that the container may need to be removed and that a further container may need to be secured as extra items may need to be stored in the future.

Cllr Morgan to research costs for acquiring a further container and moving the current one.

Cllr Morgan had requested a cost from the electrician to move a flood light. The cost was £400.00

1. **Update on cottages/hub developments and funding/works/heating** - **Cllr Attrill/MD/Clerk/All PC**

Cllr Attrill explained that he is in the process of meeting with the Society, liaising with Christpher Buckham the representative from the Plunkett Foundation

The funding application opened a few days ago where Cllr Attrill claimed there may be funding for up to £50.000.

In addition, we may receive a CIL grant with match funding.

He stated the loan repayments are £8600 per annum, that the hub needs to cover costs of one full time salary plus volunteers and some of this would be achieved through membership of the society within the village.

Cllr Attrill estimated that the hub would need £200 income per annum from each household to ensure success.

A quote via Mathew Maltby from Furnace Heating has been received to upgrade the heating in the cottage flats.

Cllr Attrill to ring Mathew Maltby to clarify what the problems were with the heating.

Cllr Duckworth will visit the cottages to look at the problems with humidity

1. **The Clerks LGSS pension** – **Cllr Spencer**

Cllr Spencer explained that the Parish Clerk was eligible to join the LGSS pension scheme and asked the parish council to pass a resolution to proceed with this, this includes a set up fee of about £2000. Once set up this can be used for future employees and is mandatory.

Cllr Attrill proposed to pass the resolution.

Cllr Duckworth seconded the proposal, and it was passed unanimously.

1. **Verification of any decision made in Finance Committee on the Clerks working hours** – **Cllr Attrill**

Cllr Attrill proposed the resolution.  
Cllr Duckworth seconded, and it was passed unanimously

1. **Update on heating for St Peters Hall** - **Cllr Attrill/Clerk**

The new air conditioning and heating system for St Peters Hall will be installed from 9th November 2023.

Following the installation we will enjoy lower energy costs, greater control of the equipment and significantly lower impact on the environment.

1. **The Social Club building roof** – **Cllr Attrill/Morgan**

Cllr Attrill explained we had experienced torrential rain a few weeks ago.

Cllr Morgan had gone on the roof (where there is a dip) and discovered some bricks had blown.

Cllr Attrill, Upton and Duckworth will jointly inspect the roof and decide on a further course of action.

1. **Update on the 20mph speed limit** – **Cllr Attrill**

Cllr Attrill explained the ECDC had changed their bidding process which opens on the 15th January.

and criteria.

He has been promised a sit-down consultation to complete the application.

1. **A proposal to organise a talk in the village hall from John Dudeney on Climate change as evidenced by his work as a Polar scientist and its relevance for us in the future – Cllr Duckworth**

It was agreed that Cllr Duckworth would organise this talk to stimulate debate and focus the village on issues such as community heating projects (as achieved by Swaffham Bulbeck) and how we may engage with various Government funding streams to help with environmental issues.

The talk could be promoted on Facebook

1. **Update on Biodiversity Policy and actions** - **Cllr Whittle/Morgan (**see Paper 5)

Cllr Whittle had been discussing what she will do with the tree officer who explained there was a tree strategy 2018/2019 . Wilburton has a very interesting range of trees.

Cllr Whittle has also been in touch with Ann Brierley and will get help from her regarding sources for trees.

Kings Coronation funding will give you trees.

Cllr Whittle had explained she had conducted a survey of the parish council land.

She also said that the work carried out by Cllr Morgan on environmental issues was very encouraging. However, there is potential for more work in most areas.

Cllr Whittle has bought some bulbs. The following is proposed or has been completed.

1.Planting spring bulbs in the cemetery along the long border,( approx. 50 ft)

2.To plant trees at the East area of recreational ground, currently scrub land. It should be mixed species of native trees. Saplings will be purchased from Bartram’s trees.

3.The installation of another owl box on Back Road near the field. Cllr Upton commented there was already one owl box in the cemetery.

Cllr Morgan confirmed there were 2 owl boxes already in the village.

Cllr Upton asked why mammals were not mentioned.

There are hedgehogs in the cemetery and in the allotments.

All agreed that a holistic approach to encouraging mammals was needed including community involvement, green foraging and natural links with grass cutting carried out sympathetically.

1. **Beer Festival Beneficiaries (paper attached**) – **Cllr Aittrill** (see paper 6)

Cllr Attrill read through the proposed beneficiaries.

This was seconded by Cllr Upton and passed unanimously.

1. **Parking cars on green next to playground** – **Cllr Attrill**

Cllr Attrill proposed that we park cars on this area for firework night.

This might accommodate up to 40 cars and would be well stewarded.

1. **Village Christmas Tree** – **Cllr Attrill**

Cllr Attrill has asked Tim Hughes for a Christmas tree and is a work in progress.

1. **Report on the previous Clerk (verbal report**) – **Clerk**

The clerk provided a verbal report on the transition from the previous clerk.

1. **Planning applications to discuss.**

None

**23-075: Agenda items for next meeting (December)**

Precepts Budget 2024/2025

**23-076: Councillors Questions – To receive any comments or questions from the Councillors.**

Cllr Upton has set up an email for all councillor to use:

allcouncillors@wilburtonparishcouncil.org

**23-077: Date of next meeting**

Wednesday 6th December 7.30pm

Please note that copies of minutes can be obtained from the Parish Clerk or by visiting our Website at [www.wilburtonparishcouncil.org](http://www.wilburtonparishcouncil.org/)

Signed: