WILBURTON PARISH COUNCIL

Chair: Cllr John Attrill

Clerk: Mr A Milne

Catacol, 5 Soham Road, Stuntney, Ely, Cambs CB75TP

Tel. 07929200079

Email:clerk2@wilburtonparishcouncil.org

**AGENDA**

**There will be a Finance Committee meeting to which all members are summoned to attend**

**Date, Time:** Wednesday 3rd January 2024 at 19.45

**Venue:** Village Hall, Wilburton

Members of the press and public are welcome to attend the meeting except for any specific item deemed to be confidential. The press and public may not speak when the council is in session, but they can make points in the allocated time of 15 minutes relating to items on the agenda only.

**FC23-061: Apologies, Acceptance of apologies and declarations of interest**

**FC23-062: Public Participation – to accept questions and comments from members of the public and councillors with a prejudicial interest** (max 3 minutes per person)

**FC23-063: To approve accounts for payment (to follow)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Payments for January 2024 |  |  |  |  |  |
|  |  |  |  |  |  |
| Payee | Detail | sub total | Vat | Total | BACS |
|  |
| Dave Maltby | Caretaking December | 403.88 |   | 403.88 | 1 |  |
| Bespoke up to December | Cemetery 1 x 160  |   | 0.00 | 0.00 | 2 |  |
|   | bus stop and footpaths 1 \* 135  |   |   |   |   |  |
|   | Allotment 1 \* 75  |   |   |   |   |  |
|   | Litter picking 5 \* 12.25 = 61.25 |   |   |   |   |  |
|   | Ground works 5 \* 70 = 350  |   |   |   |   |  |
|   | Grass cutting - pavilion and play park 1 x 40 |   |   |   |   |  |
|   | Grass cutting - central tree line 1 \* 38 |   |   |   |   |  |
|   | Grass cutting - cricket pitch 1 \* 55 |   |   |   |   |  |
|   | Gross cutting - football fields 1 \* 48 |   |   |   |   |  |
|   |   | 962.25 |   | 962 .25  |   |  |
|   |   |   |   |   |   |  |
| Bidwells | Rent for Rec 29.09 - 24.03.24 | 550.00 |   | 550.00 | 3 |  |
| Bidwells Credit note | Overpay on Football Field 01.07 - 31.10 | -150.00 |   | -150.00 | 4 |  |
| Bidwells Credit note | Rents received 20.02 - 30.06.23 | -161.50 |   | -161.50 | 5 |  |
| CMP architects  | Additional Work for the REC  | 300.00 | 60.00 | 360.00 | 6 |  |
| Samsara ecology limited  | Biodiversity net gain  | 245.00 | 49.00 | 294.00 | 7 |  |
| Nexa Solicitors  | February to May Social club lease  | 900.00 | 180.00 | 1080.00 | 8 |  |
| Andrew Milne | Office charges up to December  | 78.00 |   | 78.00 | 9 |  |
| Social club Reimbursement  | Parts for the doors on St Peter's Hall  | 27.47 |   | 27.47 | 10 |  |
| SA events  | Amount outstanding  | 111.00 |   | 111.00 | 11 |  |
| Andrew Milne | New diaries  | 8.99 |   | 8.99 | 12 |  |
| Andrew Milne  | Recorded delivery HMRC  | 7.35 |   | 7.35 | 13 |  |
| P Evans  | Clock winding  | 48.70 |   | 48.70 | 14 |  |
| Kara Atkinson | Pay  | 63.15 |   | 63.15 | 15 |  |
| Andrew Milne | pay | 932.58 |   | 932.58 | 16 |  |
| HMRC | PAYE & NHI  | 312.92 |   | 312.92 | 17 |  |
|   |   |   |   |   |   |  |
|   |   | 4639.79 | 289.00 | 3966.54 |   |  |
|   |   |   |   |   |   |  |

**FC23-064: Correspondence not covered in Business Matters/Councillors questions**

**FC23-065: Date of next meeting:.07.02.24 – Finance Cttee**

Please note that copies of minutes can be obtained from the Parish Clerk or by visiting our Website at [www.wilburtonparishcouncil.org](http://www.wilburtonparishcouncil.org/)

Signed: A Milne Date: 02/01/2024 16:32:27