WILBURTON PARISH COUNCIL

Chair: Cllr John Attrill

Clerk: Mr A Milne

Catacol, 5 Soham Road, Stuntney, Ely, Cambs CB75TP

Tel. 07929200079

Email:clerk2@wilburtonparishcouncil.org

**AGENDA**

**There will be a Finance Committee meeting to which all members are summoned to attend**

**Date, Time:** Wednesday 1st November 2023 at 19.30

**Venue:** Village Hall, Wilburton

Members of the press and public are welcome to attend the meeting except for any specific item deemed to be confidential. The press and public may not speak when the council is in session, but they can make points in the allocated time of 15 minutes relating to items on the agenda only.

**FC23-053: Apologies, Acceptance of apologies and declarations of interests**

**FC23-054: To approve the minutes of 4th October (to follow)**

**FC23-055: Public Participation – to accept questions and comments from members of the public and councillors with a prejudicial interest** (max 3 minutes per person)

**FC23-056: To approve accounts for payment (to follow)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Payments for 1st November Meeting 2023 |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Payee | Detail | sub total | Vat | Total | BACS |  |
|  |  |  |  |  |  |  |
| Phil Warren | Clock repairs | 48.70 |  | 48.70 | 1 |  |
| A James | Clock repairs | 230.00 | 46.00 | 276.00 | 2 |  |
| David Maltby | Caretaking | 504.85 |  | 504.85 | 3 |  |
| David Maltby | Grass c July | 60.00 |  | 60.00 | 4 |  |
| Maltby Const | Basket Ball Hoop | 1236.95 | 247.39 | 1484.34 | 5 | Rec Reserves |
| Bespoke  | September | 1760.25 |  | 1760.25 | 6 |  |
| Cemetery 2 x £160 = £320.00 |  |  |  |  |  |
| Bus stop & footpaths 1 x £135.00 |  |  |  |  |  |
| Allotment 1 x £75.00 |  |  |  |  |  |
| Rec A Clearance £495.00 |  |  |  |  |  |
| Litter Picking 5 x £12.25 |  |  |  |  |  |
| Recreation Groundsman |  |  |  |  |  |
| Ground works 5 x £70.00 |  |  |  |  |  |
| Grass cutting pav & PP 2 x £40.00 |  |  |  |  |  |
| Grass Cutting CTL 1 x £38 |  |  |  |  |  |
| Grass cutting cricket pitch 2 x £55 |  |  |  |  |  |
| Grass cutting Foot/Fields 2 x £48 |  |  |  |  |  |
| Kara Atkinson | pay july | 58.15 |  | 58.15 | 7 |  |
| Andrew Milne | pay july | 739.05 |  | 739.05 | 8 |  |
| HMRC | PAYE July | 207.46 |  | 207.46 | 9 |  |
| Andrew Milne | Paper | 11.00 |  | 11.00 | 10 |  |
| Andrew Milne | WFH allowance | 78.00 |  | 78.00 | 11 |  |
| Andrew Milne | Shredder | 95.19 |  | 95.19 | 12 |  |
| PKF LJ | External Audit Sept | 420.00 | 84.00 | 504.00 | 13 |  |
| Fen Scene | Fireworks | 450.00 | 75.00 | 450.00 | 15 | Fireworks |
| Kara atkinson | stamps | 6.00 |  | 600.00 | 16 |  |
| Netwise | Domain Renewal | 20 | 4 | 24 | 17 |  |
|  | **Totals** | **5925.60** | **456.39** | **6900.99** |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  | 01/11/2023 | 13.44 |  |

**FC23-057: Update on the current/cummaltive levels of reserves (following allocations discussed at the last meeting (paper to follow) Paper 1**

**FC23-058: Update on the expenditure versus budget (2 papers to follow) Papers 2 & 3**

**FC23-059: Correspondence not covered in Business Matters/Councillors questions**

**FC23-060; Review Clerks working hours (paper to follow) Paper 4**

**FC23-061: Date of next meeting:.06.11.2023 – Finance Cttee/budget**

Please note that copies of minutes can be obtained from the Parish Clerk or by visiting our Website at [www.wilburtonparishcouncil.org](http://www.wilburtonparishcouncil.org/)

Signed: A Milne Date: 01/11/2023 14:06:09