WILBURTON PARISH COUNCIL

**Minutes of the Finance Committee Meeting from 6th September 2023 held at St Peter’s Hall, at 7:45pm**

**Present:** Cllr Lambert, Cllr Upton, Cllr Duckworth, Cllr Spencer, Cllr Attrill, and Cllr S Morgan

**Also Present:** Cemetery Clerk acting as Clerk (Kara) and 1 member of the public.

**FC23-039: Apologies, Acceptance of apologies and declarations of interests**

Apologies from Parish Clerk Andy Milne. Cllr Thirston, Cllr Whittle and Cllr Wilson

One Cllr is receiving payments for work completed by their company

**FC23-040: To approve the minutes of 5th July 2023**

Minutes from the meeting held on 5th July were accepted.

**FC23-041: Public Participation – to accept questions and comments from members of the public and councillors with a prejudicial interest** (max 3 minutes per person)

There was no public participation

**FC23-042: To approve accounts for payment**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Payments for September 2023 |  |  |  |  |
|  |  |  |  |  |  |
| Payee | Detail | sub total | Vat | Total | BACS |
|  |
| Greys Surfacing | Basketball Court | 3000.00 | 600.00 | 3600.00 | 1 |  |
| Artificial Grass | Cricket nets | 27950.00 | 5590.00 | 33540.00 | 2 |  |
| David Maltby | Hall Caretaking | 504.85 |  | 504.85 | 3 |  |
| Cambridge Fireworks | Fireworks display | 6000.00 | 1200.00 | 7200.00 | 4 |  |
| Fen Farm Supplies | Gate for new entrance at the rec | 461.84 | 92.38 | 554.22 | 5 |  |
| Bespoke Services | Groundskeeping | 1300.25 |   | 1300.25 | 6 |  |
| Cemetery 2 x £160 = £320.00 |   |   |   | 0.00 |   |  |
| Bus stop & footpaths 1 x £135.00 |   |   |   | 0.00 |   |  |
| Allotment 1 x £75.00 |   |   |   | 0.00 |   |  |
| Litter Picking 5 x £12.25 |   |   |   | 0.00 |   |  |
| Sandpits 1 x £35.00 |   |   |   | 0.00 |   |  |
| Recreation Groundsman |   |   |   | 0.00 |   |  |
| Ground works 5 x £70.00 |   |   |   | 0.00 |   |  |
| Grass cutting pav & PP 2 x £40.00 |   |   |   | 0.00 |   |  |
| Grass Cutting CTL 1 x £38 |   |   |   | 0.00 |   |  |
| Grass cutting cricket pitch 2 x £55 |   |   |   | 0.00 |   |  |
| Grass cutting Foot/Fields 2 x £48 |   |   |   | 0.00 |   |  |
| Footpath clearance 1 x £35.00 |   |   |   | 0.00 |   |  |
| Kara Atkinson | pay August | 58.15 |   | 58.15 | 7 |  |
| Andrew Milne | pay August | 739.05 |   | 739.05 | 8 |  |
| HMRC | PAYE August | 207.46 |   | 207.46 | 9 |  |
| David Maltby | Cottage repairs | 125.00 | 25.00 | 150.00 | 10 |  |
| David Maltby | Cottage plumbing | 423.60 | 84.72 | 508.32 | 11 |  |
| David Maltby | Supply edge Basketball | 920.00 | 184.00 | 1104.00 | 12 |  |
| David Maltby | Grass cutting Church & Carpond Lane  | 60.00 |   | 60.00 | 13 |  |
|  | **Totals** | **41750.20** | **7776.10** | **49526.30** |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  | 30.08.23 | 11.45 |  |
|  |  |  |  |  |  |  |

All payments were approved by Councillors.

**FC23-043: Correspondence not covered in Business Matters/Councillors questions**

None

**FC23-044: Date of next meeting: 04.10.2023**