WILBURTON PARISH COUNCIL

Chair: Cllr John Attrill

Clerk: Mr A Milne

Catacol, 5 Soham Road, Stuntney, Ely, Cambs CB75TP

Tel. 07929200079

Email:clerk2@wilburtonparishcouncil.org

**AGENDA**

**There will be a Finance Committee meeting to which all members are summoned to attend**

**Date, Time:** Wednesday 5th July, 7:45PM

**Venue:** Village Hall, Wilburton

Members of the press and public are welcome to attend the meeting except for any specific item deemed to be confidential. The press and public may not speak when the council is in session, but they can make points in the allocated time of 15 minutes relating to items on the agenda only.

**FC23-032: Apologies, Acceptance of apologies and declarations of interests**

**FC23-033: To approve the minutes of 7th June 2023**

**FC23-034: Public Participation – to accept questions and comments from members of the public and councillors with a prejudicial interest** (max 3 minutes per person)

**FC23-035: To approve accounts for payment**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Payments for July 2023 |  |  |  |  |  |
|  |  |  |  |  |  |
| Payee | Detail | sub total | Vat | Total | BACS |
|  |
| Maltby Construction | Clear waste & cut grass Sclub | 705.00 | 141 | 846.00 | 1 |  |
| Maltby Construction | REC Fences repair & replacement | 950.00 | 190 | 1140.00 | 2 |  |
| Rixon Accountancy | Handover meetings with AM | 152.11 |  | 152.11 | 3 |  |
| Office charges Clerk | Office allowance at HMRC/ASC | 78.00 |  | 78.00 | 4 |  |
| Oakfield AS | Tree survey, assess, Tree PP | 475.00 | 95 | 570.00 | 5 |  |
| Maltby Construction | Grass cutting church & CPL Jun | 60.00 |  | 60.00 | 6 |  |
| Maltby Construction | Caretaking June | 403.88 |  | 403.88 | 7 |  |
| Agrovista | Line marking paint 13 x 1 lit | 429.00 | 85.8 | 514.80 | 8 |  |
| Reguflow pipe + fittings | replacement hoses for rec | 60.00 | 12 | 72.00 | 9 |  |
| True link landscapes | Grass cutting play area/open s | 80.30 | 16.06 | 96.36 | 10 |  |
| Netwise UK | Premium Package - 2024 | 440.00 | 88 | 528.00 | 11 |  |
| NVP Electrical | Upgrade Electrics at REC | 747.27 |  | 747.27 | 12 |  |
| East Cambs Trading Cobltd | Remove tree & sand pits | 1063.72 | 212.744 | 1276.46 | 13 |  |
| SVM Building Services & Des | External lighting | 1750.00 | 350 | 2100.00 | 14 |  |
| Kara Atkinson | Pay June 2023 TF |  | 0 | 0.00 | 15 |  |
| Andrew Milne | Pay June 2023 TF |  | 0 | 0.00 | 16 |  |
| HMRC | PAYE & NHI June 2023 TF |  | 0 | 0.00 | 17 |  |
| Bespoke up to June 23 | Groundsman services TF | 1218.00 | 243.6 | 1462 | 18 |  |
|  | Cemetery 2 x £160 = £320.00 |  |  |  |  |  |
|  | Bus stop & footpaths 1 x £35.00 |  |  |  |  |  |
|  | Allotment 1 x £75.00 |  |  |  |  |  |
|  | Litter Picking 4 x £12.25 |  |  |  |  |  |
|  | Sandpits 1 x £35.00 |  |  |  |  |  |
|  | Recreation Groundsman |  |  |  |  |  |
|  | Line Marking 4 x £70.00 |  |  |  |  |  |
|  | Grass cutting pavion & PP 2 x £40.00 |  |  | 0 |  |  |
|  | Grass Cutting central tree line 1 x £38 |  |  | 0 |  |  |
|  | Grass cutting cricket pitch 2 x £55 |  |  | 0 |  |  |
|  | Grass cutting Football Fields 2 x £48 |  |  | 0 |  |  |
| Canalabs Ltd Audit | Internal audit | 116.37 |  | 116.37 | 19 |  |
| Calpac | Training Cllr Morgan | 75.00 |  |  | 20 |  |
| Calpac | Training Cllr Lambert | 75.00 |  |  | 21 |  |
| Calpac | Training Cllr Spencer | 75.00 |  |  | 22 |  |
| Command Pest Control | Moles treatment |  |  |  | 23 |  |
|  |  |  |  |  |  |  |
|  |  | 8953.65 | 1434.20 | 10162.85 |  |  |
|  |  |  |  |  |  |  |

**FC23-035: Update on internal and external audit for 2022 - 2023 – C & RFO**

**FC23-036: Future reporting format to this committee – C & RFO**

**FC23-037: Correspondence not covered in Business Matters/Councillors questions**

**FC23-038: Date of next meeting:.06.09.2023**

Please note that copies of minutes can be obtained from the Parish Clerk or by visiting our Website at [www.wilburtonparishcouncil.org](http://www.wilburtonparishcouncil.org/)

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Signed: A Milne Date: 30.06.23