

# WILBURTON PARISH COUNCIL

Chair of the meeting: Cllr John Attrill  
Clerk: Mr R Zvauya  
3 The Brook, Sutton, Ely, Cambs, CB6 2PU  
Email: [clerk@wilburtonparishcouncil.org](mailto:clerk@wilburtonparishcouncil.org)

## AGENDA

**There will be a Full Council meeting to which all members are summoned to attend**

**Date, Time:** Wednesday 3rd May 2023, 8PM

**Venue:** Village Hall, Wilburton

Members of the press and public are welcome to attend the meeting except for any specific item deemed to be confidential. The press and public may not speak when the council is in session, but they can make points relating to agenda items in the allocated time of 15 minutes.

**23-025: Apologies, Acceptance of apologies and declarations of interests**

**23-026: To approve the minutes of the previous meeting held on 1 March & 5 April 2023**

**23-027: Public Participation (15 mins) – to accept questions and comments from members of the public and councillors with a prejudicial interest.** (max 3 mins per person)

**23-028: Reports from County and District Councillors**

**23-029: Business Matters**

1. Plaque for queen's memorial tree hasn't been done yet, also brickwork for village sign again - **Cllr Attrill**
2. Purchase of 2023-2024 football season line paint, to approve purchase - **Cllr Attrill**
3. Updating everyone on the granted permission for the car park dropped kerb – **Cllr Attrill**
4. Update on progress with the car park reports needed for the car park planning application – **Cllr Attrill**
5. Update on progress with the cricket nets funding application – **Cllr Attrill**
6. Update on the two new SID signs having been collected by Harvey – **Cllr Upton**
7. Discuss ending affiliation with roadwatch and instead offering speedwatch the use and maintenance of the 3 total SIDs we now have – **Cllr Attrill**
8. Discuss approving signing mandate for new clerk to be a signatory on the bank account – **ALL**
9. Approve purchase of new computer, accessories, clerk manual and software for the new clerk - **ALL**
10. Approve training course fee with CAPALC for new clerk - **ALL**
11. Approve purchase of table tennis table - **ALL**
12. Review Risk Management Document – **ALL**

13. To approve the annual governance statements 31 March 2023 – **Clerk**

14. To approve the accounting statements 31 March 2023 – **Clerk**

15. Confirm internal auditor for 2022/23

16. Approve insurance for 2023/24

17. **Planning applications to discuss**

23/00284/FUL Resubmission of previously approved application 20/00113/FUL- proposed dwelling | Land South Of 8 Clarkes Lane Wilburton Ely Cambridgeshire CB6 3RH

**22-032: Agenda items for next meeting**

**22-033: Councillors Questions – To receive any comments or questions from the Councillors**

**22-033: Date of next meeting**

Please note that copies of minutes can be obtained from the Parish Clerk or by visiting our Website at [www.wilburtonparishcouncil.org](http://www.wilburtonparishcouncil.org)

Signed: Mr R Zvauya Date: 26/04/23