**WILBURTON PARISH COUNCIL**

**Minutes of the Finance Meeting from 1st February 2023 held at St Peter’s Hall, at 7.45pm**

**Present:** Cllr Lambert, Cllr J Aniskowicz, Cllr Spencer, Cllr Attrill, Cllr Upton, Cllr Hennessey and Cllr S Morgan

**Also Present:** Clerk (Mr R Zvauya) Assistant Clerk (Kara Atkinson) and 0 members of the public.

**FC23-001: Apologies, Acceptance of apologies and declarations of interests**

Apologies from Cllr Wilson.One Cllr is receiving payments for work completed by their company

**FC23-002: To approve the minutes of 4th January 2023 meeting**

Minutes from the meeting on 4th January were accepted.

**FC23-003: Public Participation – to accept questions and comments from members of the public and councillors with a prejudicial interest** (max 3 minutes per person)

No public participation

# FC23-004: To approve accounts for payment

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|   **Payee**  |   **Detail**  | **Total** **Amount** **£**  | **BA****CS Fe b2****3/x x**  |   **VAT £**  |
| Mrs M Bemment  | Hall deposit refund  |  100.00 |  1 |   |
| Phil Warren  | Clock winding  |  48.70 |  2 |   |
| Kara Atkinson  | Pay Jan 2023  | 251.98  | 3 |   |
| Rixon Zvauya  | Pay Jan 2023  | 349.53  | 4 |   |
| Rixon Zvauya- reimbursement  | Zoom – 14.39 inc vat of 2.4   | 14.39  |  5 |  2.40  |
| HMRC  | PAYE payment Jan 2023  | 233.20  |  6 |   |
| Bidwells  | Football Field rent Feb 2023 -£37.50  | 37.50  |  7 |   |
| MF Electrical  | To install new light fittings in entrance foyer and social club.  | 270.00  |  8 |   |
| Wilburton Social Club  | lighting improvements / power savings for the Social Club and Entrance Foyer parts  | 139.97  | 9 |   |
| NetWise UK)  | Domain renewal 1 year 29/11/2022 - 29/11/2023  | 24.00  | 10 |  4.00  |
| CAPALC  | Cemetery Training for K Atkinson  | 120.00  | 11 |   |
| Bespoke Services | Grass Cutting & Vegetation Maintenance: recreation ground, footpaths, bus stop, cemetery, allotments | £892.25 | 12 |  |
| Dave Maltby | Caretaking at St Peter’s Hall 01/01/23 – 31/01/2022 | £304.88 | 13 |  |
| Maltby Construction | works at St Peter’s Hallplanting of the Queen’s memorial tree at the Berristead  | £1,887.60£180 | 14 |  |

All payments were approved. All Cllrs agreed.

**FC23-005: Consider Income and expenditure report**

Nothing was discussed.

# FC23-006: Correspondence not covered in Business Matters/Councillors questions

Nothing was discussed

**FC23-007: Date of next meeting:** 01/03/2023