**WILBURTON PARISH COUNCIL**

**Minutes of the Finance Meeting from 1st February 2023 held at St Peter’s Hall, at 7.45pm**

**Present:** Cllr Lambert, Cllr J Aniskowicz, Cllr Spencer, Cllr Attrill, Cllr Upton, Cllr Hennessey and Cllr S Morgan

**Also Present:** Clerk (Mr R Zvauya) Assistant Clerk (Kara Atkinson) and 0 members of the public.

**FC23-001: Apologies, Acceptance of apologies and declarations of interests**

Apologies from Cllr Wilson.One Cllr is receiving payments for work completed by their company

**FC23-002: To approve the minutes of 4th January 2023 meeting**

Minutes from the meeting on 4th January were accepted.

**FC23-003: Public Participation – to accept questions and comments from members of the public and councillors with a prejudicial interest** (max 3 minutes per person)

No public participation

# FC23-004: To approve accounts for payment

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Payee** | **Detail** | **Total**  **Amount**  **£** | **BA**  **CS Fe b2**  **3/x x** | **VAT £** |
| Mrs M Bemment | Hall deposit refund | 100.00 | 1 |  |
| Phil Warren | Clock winding | 48.70 | 2 |  |
| Kara Atkinson | Pay Jan 2023 | 251.98 | 3 |  |
| Rixon Zvauya | Pay Jan 2023 | 349.53 | 4 |  |
| Rixon Zvauya- reimbursement | Zoom – 14.39 inc vat of 2.4 | 14.39 | 5 | 2.40 |
| HMRC | PAYE payment Jan 2023 | 233.20 | 6 |  |
| Bidwells | Football Field rent Feb 2023 -£37.50 | 37.50 | 7 |  |
| MF Electrical | To install new light fittings in entrance foyer and social club. | 270.00 | 8 |  |
| Wilburton Social Club | lighting improvements / power savings for the Social Club and Entrance Foyer parts | 139.97 | 9 |  |
| NetWise UK) | Domain renewal 1 year 29/11/2022 - 29/11/2023 | 24.00 | 10 | 4.00 |
| CAPALC | Cemetery Training for K Atkinson | 120.00 | 11 |  |
| Bespoke Services | Grass Cutting & Vegetation Maintenance: recreation ground, footpaths, bus stop, cemetery, allotments | £892.25 | 12 |  |
| Dave Maltby | Caretaking at St Peter’s Hall 01/01/23 – 31/01/2022 | £304.88 | 13 |  |
| Maltby Construction | works at St Peter’s Hall  planting of the Queen’s memorial tree at the Berristead | £1,887.60  £180 | 14 |  |

All payments were approved. All Cllrs agreed.

**FC23-005: Consider Income and expenditure report**

Nothing was discussed.

# FC23-006: Correspondence not covered in Business Matters/Councillors questions

Nothing was discussed

**FC23-007: Date of next meeting:** 01/03/2023