**WILBURTON PARISH COUNCIL**

**Minutes of the Finance Committee Meeting from 4th January 2023 held at St Peter’s Hall, at 7.45pm**

**Present:** Cllr Attrill, Cllr H Upton, Cllr J Aniskowicz, Cllr Spencer, Cllr Lambert and Cllr S Morgan

**Also Present:** Assistant Clerk (Kara Atkinson) and 3 members of the public.

**FC22-078: Apologies, Acceptance of apologies and declarations of interests**

Apologies Cllr Wilson, Cllr Duckworth and Cllr Hennessey

One Councillor will be receiving a payment for work carried out by his company

**FC22-079: To approve the minutes of 7th December 2022 meeting**

The minutes were reviewed and accepted. All Cllrs in agreement.

**FC22-080: Public Participation – to accept questions and comments from members of the public and councillors with a prejudicial interest** (max 3 minutes per person)

There was no public participation

 **FC22-081: To approve accounts for payment**

| **Payee** | **Detail** | **Total Amount****£** | **BACS****Jan23/xx** | **VAT £** |
| --- | --- | --- | --- | --- |
| Phil Warren | Clock winding |  48.70 | 1 |  |
| Kara Atkinson | Salary Dec 2022 Backdated pay of £1/hr to be paid when approved | 230.32 |  2 |  |
| Rixon Zvauya | Salary Dec 2022Backdated pay of £1/hr to be paid when approved | 323.90 |  3 |  |
| Rixon Zvauya- reimbursement | Zoom – 14.39 inc vat of 2.4 | 14.39 |  4 | 2.40 |
| HMRC | HMRC Dec payment | 215.60 | 5 |  |
| Bidwells | Football Field rent Jan 2023 -£37.50  | 37.50 |  6 |  |
| New Flame Ltd | Annual maintenance of firefighting equipment | 101.70 |  7 | 16.95 |
| Maltby Construction Ltd | Removal of old bench and installation of new at High Street, Wilburton | 132.00 | 8 | 22.00 |
| Maltby Construction Ltd | To supply and fit 25 roof tiles and re-fit 6 tiles and over-felt the roof | 588.00 | 9 | 98.00 |
| David Maltby | Caretaking to 2nd January 2023 - 4 weeks @ £100.97 | 403.88 | 10 |  |
| Cheffins Planning | Professional town planning services. Submit full planning application for new dropped kerb and access | 778.50 | 11  | 129.75 |
| Information Commissioner’s Office | Data protection fee renewal | 40.00 | 12  |  |
| Bespoke Services | Grass Cutting & Vegetation Maintenance - Chem Sprays Dec 22Cemetery 1 x £160.00 £160.00Bus stop & footpaths 1 x £135.00 £135.00Allotment 1x £75.00 £ 75.00Litter Picking 2 x £12.25 £ 24.50 | 394.50 |  13  |  |

It was resolved to accept the payments. All Cllrs agreed.

**FC22-082: Correspondence not covered in Business Matters/Councillors questions**

None

**FC22-083: Date of next meeting: 01/02/2023**