**WILBURTON PARISH COUNCIL**

**Minutes of the Finance Meeting from 5th October 2022 held at St Peter’s Hall, at 7.45pm**

**Present:** Cllr Lambert, , Cllr J Aniskowicz, Cllr Spencer, Cllr Attrill, Cllr Wilson, Cllr Hennessey and Cllr S Morgan

**Also Present:** Clerk (Mr R Zvauya) Assistant Clerk (Kara Atkinson) and 0 members of the public.

**FC22-055: Apologies, Acceptance of apologies and declarations of interests**

Apologies from Cllr H Upton.One Cllr is receiving payments for work completed by their company

**FC22-056: To approve the minutes of 7th September 2022 meeting**

The minutes were reviewed and accepted. Proposed by Cllr Attrill seconded by Cllr Morgan. All Cllrs in agreement.

**FC22-057: Public Participation – to accept questions and comments from members of the public and councillors with a prejudicial interest** (max 3 minutes per person)

**FC22-058: To approve accounts for payment**

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| --- | --- | --- | --- | --- |
| **Payee** | **Detail** | **Total**  **Amou**  **nt**  **£** | **BAC**  **S**  **Oct 22/x x** | **VAT £** |
| Phil Warren | Clock winding | 48.70 | 1 |  |
| MF Electrical | To supply and install 4 x 13 amp double sockets for new Bluetooth speakers. Installation of surface conduit required at high level in hall. Adaption of existing ringmain with isolation point behind stage. To supply and install 1 x 13 amp socket behind stage. | 940.00 | 2 | 156.67 |
| Wilburton Social Club- Reimbursement | Annual Premises License Fees to ECDC | 70.00 | 3 |  |
| Kara Atkinson | Salary Sep 2022 | 230.32 | 4 |  |
| Rixon Zvauya | Salary Sep 2022 | 323.50 | 5 |  |
| Rixon Zvauya- reimbursement | Zoom – 14.39 inc vat of 2.4 | 14.39 | 6 | 2.40 |
| HMRC | HMRC Quarter July- September payment | 657.20 | 7 |  |
| Bidwells | Football Field rent October 2022 -£37.50 | 37.50 | 8 |  |
| Bidwells | Wilburton Recreation Ground rent 29/09/2022 - 24/03/2023 | 386.21 | 9 |  |
| Bespoke Services | Grass Cutting & Vegetation Maintenance-Chem Sprays  Cemetery 2 £160.00 £320.00  Bus stop & footpaths 1 £135.00 £135.00  Allotment 1 £75.00 £75.00  Litter Picking 4 £12.25 £49.00 | 579.00 | 10 |  |
| D Maltby | Grass cutting at the church and Car Pond Lane on 27th August; 10th &20th September | 90.00 | 11 |  |
| D Maltby | Caretaking to 3rd October 2022 - 4 weeks @ £100.97 | 403.88 | 12 |  |
| Fern Farm Supplies | Timber for sandpit benches | 236.00 | 13 | 39.33 |

**Bespoke Services: Sandpit clearance £97.50 and fallen tree limb £37.50**

**Parish owned Street light replacement at Berristead Close £2117.23**

**FC22-059: Correspondence not covered in Business Matters/Councillors questions**

**FC22-060: To receive Income and Expenditure report**

The Clerk reviewed all income and expenditure for the year so far.

**FC22-061: Date of next meeting:** 2nd November