**WILBURTON PARISH COUNCIL**

**Minutes of the Finance Meeting from 5th October 2022 held at St Peter’s Hall, at 7.45pm**

**Present:** Cllr Lambert, , Cllr J Aniskowicz, Cllr Spencer, Cllr Attrill, Cllr Wilson, Cllr Hennessey and Cllr S Morgan

**Also Present:** Clerk (Mr R Zvauya) Assistant Clerk (Kara Atkinson) and 0 members of the public.

**FC22-055: Apologies, Acceptance of apologies and declarations of interests**

Apologies from Cllr H Upton.One Cllr is receiving payments for work completed by their company

**FC22-056: To approve the minutes of 7th September 2022 meeting**

The minutes were reviewed and accepted. Proposed by Cllr Attrill seconded by Cllr Morgan. All Cllrs in agreement.

**FC22-057: Public Participation – to accept questions and comments from members of the public and councillors with a prejudicial interest** (max 3 minutes per person)

**FC22-058: To approve accounts for payment**

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| --- | --- | --- | --- | --- |
|  **Payee**  |   **Detail**  | **Total** **Amou****nt** **£**  | **BAC****S** **Oct 22/x x**  |   **VAT £**  |
| Phil Warren  | Clock winding  |  48.70  | 1 |   |
| MF Electrical  | To supply and install 4 x 13 amp double sockets for new Bluetooth speakers. Installation of surface conduit required at high level in hall. Adaption of existing ringmain with isolation point behind stage. To supply and install 1 x 13 amp socket behind stage.  | 940.00  |  2 |  156.67  |
| Wilburton Social Club- Reimbursement  | Annual Premises License Fees to ECDC  | 70.00  | 3 |   |
| Kara Atkinson  | Salary Sep 2022   | 230.32  |  4 |   |
| Rixon Zvauya  | Salary Sep 2022   | 323.50  |  5 |   |
| Rixon Zvauya- reimbursement  | Zoom – 14.39 inc vat of 2.4   | 14.39  |  6 |  2.40 |
| HMRC  | HMRC Quarter July- September payment  | 657.20  | 7 |   |
| Bidwells  | Football Field rent October 2022 -£37.50  | 37.50  |  8 |   |
| Bidwells  | Wilburton Recreation Ground rent 29/09/2022 - 24/03/2023  | 386.21  | 9 |   |
| Bespoke Services  | Grass Cutting & Vegetation Maintenance-Chem Sprays Cemetery 2 £160.00 £320.00 Bus stop & footpaths 1 £135.00 £135.00 Allotment 1 £75.00 £75.00 Litter Picking 4 £12.25 £49.00  | 579.00  | 10 |   |
| D Maltby  | Grass cutting at the church and Car Pond Lane on 27th August; 10th &20th September  | 90.00  | 11 |   |
| D Maltby  | Caretaking to 3rd October 2022 - 4 weeks @ £100.97  | 403.88  | 12 |   |
| Fern Farm Supplies  | Timber for sandpit benches  | 236.00  |  13 |  39.33  |

**Bespoke Services: Sandpit clearance £97.50 and fallen tree limb £37.50**

**Parish owned Street light replacement at Berristead Close £2117.23**

**FC22-059: Correspondence not covered in Business Matters/Councillors questions**

**FC22-060: To receive Income and Expenditure report**

The Clerk reviewed all income and expenditure for the year so far.

**FC22-061: Date of next meeting:** 2nd November