**WILBURTON PARISH COUNCIL**

**Minutes of the Finance Meeting from 5th January 2022 held at St Peter’s Hall, at 7.30pm**

**Present:** Cllr A Dodson, Cllr H Upton, Cllr J Aniskowicz, Cllr Henessey, Cllr Spencer, Cllr Attrill and Cllr S Morgan

**Also Present:** Clerk (Mr R Zvauya) Assistant Clerk (Kara Atkinson) and 0 members of the public.

**FC22-001: Apologies, Acceptance of apologies and declarations of interests**

One Cllr will be receiving a payment for work carried out by his company

**FC22-002: To approve the minutes of 1st December 2021 meeting**

The minutes were reviewed and accepted. Proposed by Cllr Dodson seconded by Cllr Morgan. All Cllrs in agreement.

**FC22-003: Public Participation – to accept questions and comments from members of the public and councillors with a prejudicial interest (max 3 minutes per person)**

None

**FC22-004: To approve accounts for payment**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Payee** | **Detail** | **Total Amount £** | **BACS** **Jan 22** | **VAT £** |
| Phil Warren | Clock winding  | 48.70 | 1 |  |
| HMRC | HMRC PAYE Dec 2021  | 103.20 | 2 |  |
| Kara Atkinson | Salary Dec 2021 | 440.40 | 3 |  |
| Rixon Zvauya  | Salary Dec 2021 | 412.81 | 4 |  |
| Bidwells | Football Field rent Jan 2022  | 37.50 | 5 |  |
| Truelink Ltd |  | 94.02 | 6 | 15.67 |
| David Maltby | Caretaking to 1st January 2022 - 4 weeks @ £100.97  | 403.88 | 7 |  |
|  | Electrician: Repairing and replacing of floodlights at the recreation ground |  | 8 |  |
| Bespoke Services | December Grass cutting and Vegetation Maintenance* cemetery x1 £160.00
* bus stop and footpaths x1 £135.00
* rubbish collection at recreation ground
 | 344.00 | 9 |  |
| Kara Atkinson | Combination padlock for the electric shed | 17.48 | 10 |  |
| Rixon Zvauya | ReimbursementZOOM monthly payment  | 14.39 | 11 |  |
| IONOS 1:1 | Final bill: IONOS (Previous email provider)  | 17.96 | 12 |  |

Proposed by Cllr Attrill and seconded by Cllr Spencer. All Cllrs agreed.

**FC22-005: Consider 2022/23 budget for recommendation to Full Council**

Cllrs discussed a rise to the precept due to rising costs in maintaining the Parish alongside financing planned improvements to the Parish, the rising cost of bills (due to inflation) and covering the cost of the Parish poll in June 2021 are also factors. The precept has not increased for three years. Cllrs therefore felt it is an appropriate time to increase the precept.

It was proposed by Cllr Upton and seconded by Cllr Attrill. All Cllrs agreed.

**FC22-006: Correspondence not covered in Business Matters/Councillors questions -** None

**FC22-007: Date of next meeting:**  Wednesday 2nd February 2022

Meeting closed at 7.56pm