**WILBURTON PARISH COUNCIL**

**Minutes of the Finance Meeting from 2nd February 2022 held at St Peter’s Hall, at 7.30pm**

**Present:** Cllr A Dodson, , Cllr J Aniskowicz, Cllr Henessey, Cllr Spencer, Cllr Attrill and Cllr S Morgan

**Also Present:** Clerk (Mr R Zvauya) Assistant Clerk (Kara Atkinson) and 0 members of the public.

**FC22-008: Apologies, Acceptance of apologies and declarations of interests**

Cllr H Upton sent his apologies

One Cllr will be receiving a payment for work carried out by his company

**FC22-009: To approve the minutes of 5th January 2021 meeting**

The minutes were reviewed and accepted. Proposed by Cllr Attrill seconded by Cllr Aniskowicz. All Cllrs in agreement.

**FC22-010: Public Participation – to accept questions and comments from members of the public and councillors with a prejudicial interest (max 3 minutes per person)**

None

**FC22-011: To approve accounts for payment**

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| --- | --- | --- | --- | --- |
| **Payee** | **Detail** | **Total Amount £** | **BACS**  **Jan 22** | **VAT £** |
| Phil Warren | Clock winding | 48.70 | 1 |  |
| HMRC | HMRC PAYE January 2022 | 206.80 | 2 |  |
| Kara Atkinson | Salary Jan 2022 | 440.00 | 3 |  |
| Rixon Zvauya | Salary Jan 2022 | 309.61 | 4 |  |
| Bidwells | Football Field rent Feb 2022 | 37.50 | 5 |  |
| Dave Maltby |  | 1,272.00 | 6 | 212.00 |
| Bridges Piano Services | Piano tuning at St Peter’s Hall | 50.00 | 7 |  |
| Command Pest Control | Moles at recreation field – 3 days 150  Moles at recreation field – 3 days 180 price increase | 330.00 | 8 | 55.00 |
| New Flame Fire Safety | Annual maintenance of firefighting equipment | 165.95 | 9 | 27.66 |
| Rixon Zvauya | Reimbursement  ZOOM monthly payment | 14.39 | 10 | 2.4 |
| Bespoke Services | January Grass cutting and Vegetation Maintenance   * cemetery x1 * bus stop and footpaths x1 * Allotments x1   rubbish collection at recreation ground | 431.00 | 11 |  |
| David Maltby | Caretaking to 1st January 2022 - 4 weeks @ £100.97 | 403.88 | 12 |  |
| Fen Farm | Posts for the owl boxes  (to be taken from agreed ‘Bird Box’ allocated budget | 126.80 | 13 | 21.13 |
| A James Ltd | Servicing of the Church Clock | 228.00 | 14 | 38.00 |
| Bridges Piano Services | Piano tuning – additional work | 50.00 | 15 |  |

Proposed by Cllr Attrill and seconded by Cllr Spencer. All Cllrs agreed.

**FC22-012: Income and expenditure update**

Cllrs reviewed the income and expenditure generated by the Clerk, using the Scribe software

Social club to be asked for a contribution to the insurance, suggestion half the amount.

**FC22-013: Correspondence not covered in Business Matters/Councillors questions –** The Parish have been contacted by British Sugar with a view to them pledging some money towards the purchase and installation of a Defibrator at the Recreation ground.

**FC22-014: Date of next meeting:**  Wednesday 2nd March 2022

Meeting closed at 7.59pm