**WILBURTON PARISH COUNCIL**

**Minutes of the Full Council Meeting, 6th July 2022 held at St Peter’s Hall, at 8.00pm**

**Present:** Cllr A Dodson, Cllr S Henessay, Cllr S Morgan, Cllr Attrill, Cllr Wilson, Cllr Spencer, Cllr Upton, Cllr Aniskowicz.

**Also Present:** Clerk (Rixon Zvauya) Assistant Clerk (Kara Atkinson) and 5 members of the public.

**22-055: Apologies, Acceptance of apologies and declarations of interests**

Apologies from Cllr Wilson.

**22-056: Consider application received for co-option to the Council,**

James Lambert has applied to be a Parish Councillor in Wilburton. Proposed by Cllr Dodson and seconded by Cllr Spencer. All Cllrs agreed.

**22-057: Delivery by the new councillor of their acceptance of office form**

James signed the paperwork provided by the Parish Clerk. Cllr Lambert joined the existing Cllrs and was welcomed by the chair, on behalf of the Parish.

**22-058: To approve the minutes of the previous meeting held on 8 June 2022.**

The minutes from Meeting held on the 8th June were reviewed and accepted. Proposed by Cllr Morgan, seconded by Cllr Aniskowicz. All Cllrs agreed.

**22-059: Public Participation (15 mins) – to accept questions and comments from members of the public and councillors with a prejudicial interest. (max 3 mins per person)**

There was public participation

**22-060: Reports from County and District Councillors**

District Councillor Bill Hunt attended. A summary of what he shared at the meeting can be found in appendix 1.

**22-061: Business Matters**

1. **Recreation Field** 
   1. **Consider update on lease - Cllr Dodson**

Cllr Dodson summarised the email correspondence from the PC solicitor, she had also shared the email and attachmentswith Cllrs prior to the meeting. The PC solicitor has moved to a different company – a new agreement needs to be agreed.

***It was proposed*** that an account with Nexa Law be established. by Cllr Attill and seconded by Cllr Morgan. All Councillors agreed.

* 1. **Discuss plans on recreation field outfield maintenance**

Cllr Morgan has been working on pitch 3 – grass seeding and watering the pitch. Cllrs thanked Cllr Morgan for his work on this.

1. **Allotments, Sandpits and Community Orchard** 
   1. **Consider update on memorial unveiled**

Key Stage 2 children from Wilburton Primary School, with support and financial backing (£250) from the Council, unveiled the memorial thanks to Cllr Morgan for erecting the post for the memorial

* 1. **Discuss plans for a sandpit fire pit**

Cllrs discussed the next phase of improvements to the sandpits, to include a fire pit area and bench.

***It was proposed*** to put out to tender: the building of a firepit at the sandpits and the purchase of a bench. Proposed by Cllr Morgan and seconded by Cllr Spencer.

* 1. **Discuss options to improve the water supply**

Options for improving the water supply to the allotments were discussed. Cllr Lambert and Cllr Morgan will make a site visit to consider options.

* 1. **Discuss plans on Christmas tree and trees by the war memorial**

Cllrs discussed options for the planting of a Christmas tree on the grass outside the gate by St Peter’s Church

***It was proposed*** that a budget of £400 be set for the purchase and planting of a Christmas tree. Proposed by Cllr Upton and seconded by Cllr Morgan.

***It was proposed*** that a budget of £150 be set for the purchase of an Acer tree at the allotments, near the war memorial. Proposed by Cllr Morgan and seconded by Cllr Spencer.

1. **Consider Beer Festival update - Cllr Attrill and Assistant Clerk**

Cllr Attrill summarised the success of the Beer Festival and thanked all for their hard work.

1. **Consider Fireworks update - Cllr Dodson**

Cllr Dodson summarised where things are up to with the plans. Next meeting is scheduled for Monday 11th July. The car park has been secured for the proposed date.

1. **Consider Hall speaker system update - Cllr Upton**

Cllr Upton summarised the meeting he had with the electrician, more quotes will be sought.

1. **Discuss Led light in the emergency sign at the hall**

Cllr Attrill will investigate further, with a view to the work being added to the job list for when the speakers are worked on.

1. **Discuss Ely Zipper cancellation letter**

All Cllrs agreed that Cllr Attrill, will email the Major, on behalf of the Parish urging support for the Ely Zipper.

1. **Consider update on Lorry Watch - Cllr Attrill**

Positive news from Lorry Watch was shared; three firms have been written to and the routes for lorry drivers have been changed to avoid the villages of Wilburton and Haddenham.

1. **Consider speed indicator MVAS update- Cllr Upton**

Two new devices have been funded as a result of a successful LHI bid. Cllrs agreed that the ‘Westcotech’ model be the preferred option – Cllr Upton to make contact with the Local Highways advisor to confirm.

1. **Consider listing Kings Head as a community asset**

Cllr Attrill summarised plans for registering the Kings Head as a Community Asset. With a view to a steering group, separate from the Council, to move forward to purchase the pub as a Community Pub.

It was proposed to register the Kings Head as a community asset. Proposed by Cllr Attrill, seconded by Cllr Dodson. All Cllrs agreed.

1. **Consider website update**

Cllrs discussed issues with the setting up of the calendar on the website for booking. The website hosts are working to resolve the issue.

1. **Discuss plans for the bench on High Street**

Work Day scheduled for Sunday 24th July – to clear

**22-062: Agenda items for next meeting**

Recreation Ground Lease

Recreation Field – outfield

Sandpit – fire pit, bench and hedging/fence

Hall speakers and fire exit sign

Minor works to the hall – gable end and flat roof

Fireworks

Beer Festival – beneficiaries

**22-063: Councillors Questions – To receive any comments or questions from the Councillors**

Cllr Dodson will be stepping down as a Parish Councillor, the July meeting will be her last. She expressed her thanks and support to the other Councillors she has worked with and wishes existing Councillors good luck.

**22-064: Date of next meeting**

7th September 2022