**WILBURTON PARISH COUNCIL**

**Minutes of the Finance Meeting from 6th July 2022 held at St Peter’s Hall, at 7.45pm**

**Present:** Cllr A Dodson, Cllr H Upton, Cllr J Aniskowicz, Cllr Spencer, Cllr Attrill and Cllr S Morgan

**Also Present:** Clerk (Mr R Zvauya) Assistant Clerk (Kara Atkinson) and 1 members of the public.

**FC22-041: Apologies, Acceptance of apologies and declarations of interests**

Apologies from Cllr Wilson

One Cllr will be receiving a payment for work carried out by his company

**FC22-042: To approve the minutes of 8th June 2022 meeting**

The minutes were reviewed and accepted. Proposed by Cllr Dodson seconded by Cllr Morgan. All Cllrs in agreement.

**FC22-043: Public Participation – to accept questions and comments from members of the public and councillors with a prejudicial interest** (max 3 minutes per person)

None

**FC22-044: To approve accounts for payment**

| **Payee** | **Detail** | **Total Amount**  **£** | **BACS**  **Jul 22/xx** | **VAT £** |
| --- | --- | --- | --- | --- |
| Phil Warren | Clock winding | 48.70 | 1 |  |
| Kara Atkinson | Salary June 2022 | 456.03 | 2 |  |
| Rixon Zvauya | Salary June 2022 | 323.90 | 3 |  |
| HMRC | June Payroll Payment | 220.20 | 4 |  |
| Bidwells | Football Field rent July 2022 -£37.50 | 37.50 | 5 |  |
| Rixon Zvauya- reimbursement | Zoom – 14.39 inc vat of 2.4 | 14.39 | 6 | 2.40 |
| Kara Atkinson - reimbursement | new padlocks for the pavilion and mower shed  -Squire Steel Water-Resistant Closed Shackle Combination Padlock 60mm £40.19  - Squire Hi Security Hardened Steel Weatherproof Container Padlock 80mm£79.19 | 119.38 | 7 | 19.90 |
| Cllr S Morgan - reimbursement | 10L petrol for mower | 16.40 | 8 |  |
| David Maltby | Caretaking to 6th June 2022 - 5 weeks @ £100.97 | 504.85 | 9 |  |
| David Maltby | Caretaking to 4th July 2022 - 4 weeks @ £100.97 | 403.88 |  |  |
| David Maltby | Grass cutting at the church and Car Pond Lane on 6th and 16th May and 3rd June | 90.00 | 10 |  |
| David Maltby | Grass cutting at the church and Car Pond Lane on 17th & 29th June | 60.00 |  |  |
| Clive Maltby Property Maintenance | Lay 6 Marshall 600x600x35 slabs direct on soil 8ft x 10ft to accommodate a standard  container unit. Opening end of container to be Stretham facing | 250.00 | 11 |  |
| Clive Maltby Property Maintenance | Remove fence rails between posts to provide entry into Wilburton sports field | 36.00 | 12 |  |
| NetWiseUK | Premium Plus Package Hosting, Support and Maintenance - wilburtonparishcouncil.org (19/07/2022  - 18/07/2023) | 480.00 |  | 80.00 |
| Bespoke Services | Grass Cutting & Vegetation Maintenance  Cemetery 2 £160.00 £320.00  Bus stop & footpaths 1 £135.00 £135.00  Allotment 1 £75.00 £75.00  Litter Picking 4 £12.25 £49.00 | 579.00 |  |  |
| G&J Peck LTD | MIPRO51-20KG GRASS SEED MIX-20KG 1 G/SEED 99.99 99.99  MIH84 607168 7230\*START HOSE 30M 1 HOZ/ST 24.16 24.16  MIH84 684423 2550\*PUL.SPRINKLER 2 HOZ/ST 20.41 40.82  MIH84 752865 2070\*HOSE END CONN 4 HOZ/ST 4.16 16.64  MIH84 551796 2291\*DBL.MALE CONN. 2 HOZ/ST 4.16 8.32 | 207.91 |  | 17.98 |
| G&J Peck LTD | MIH84 607168 7230\*START HOSE 30M 1 HOZ/ST 24.16 24.16  MIH84 752865 2070\*HOSE END CONN 3 HOZ/ST 4.16 12.48  MIH84 551721 2100\*HOSE CONNECTOR 1 HOZ/ST 4.16 4.16  MIH84 551796 2291\*DBL.MALE CONN. 1 HOZ/ST 4.16 4.16 | 53.95 |  | 8.99 |
| East Cambs Trading | Work completed at Wilburton Cemetery January 2022 | 3,191.47 |  | 581.91 |
| Nexa Law | Payment to the Parish Council Solicitor | 500.00 |  |  |

**Proposed by Cllr Dodson and Seconded Cllr Attrill.**

Standard bills, linked to rent for the recreation ground, wages to clerks, caretaker and contractor to are authorised to be paid in August. Proposed by Cllr Upton and Seconded by Cllr Dodson.

**FC22-045: Correspondence not covered in Business Matters/Councillors questions**

**None**

**FC22-046: To receive Income and Expenditure report for first quarter.**

Details were shared with Councillors

**FC22-047: Date of next meeting:** Wednesday 7th September 2022