**WILBURTON PARISH COUNCIL**

**Minutes of the Finance Meeting from 8th June 2022 held at St Peter’s Hall, at 7.30pm**

**Present:** Cllr A Dodson, Cllr H Upton, Cllr J Aniskowicz, Cllr Spencer, Cllr Attrill and Cllr S Morgan

**Also Present:** Clerk (Mr R Zvauya) Assistant Clerk (Kara Atkinson) and 0 members of the public.

**FC22-035: Apologies, Acceptance of apologies and declarations of interests**

No Apologies

One Cllr will be receiving a payment for work carried out by his company

**FC22-036: To approve the minutes of 4th May 2022 meeting**

The minutes were reviewed and accepted. Proposed by Cllr Dodson seconded by Cllr Upton. All Cllrs in agreement.

**FC22-037: Public Participation – to accept questions and comments from members of the public and councillors with a prejudicial interest (max 3 minutes per person)**

None

**FC22-038: To approve accounts for payment**

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| **Payee** | **Detail** | | **Total**  **Amount**  **£** | **BACS Jun**  **22/xx** | **VAT**  **£** |
| Zurich Municipal | Insurance 2022/23  Insurance for Beer Festival bands £56.00  Insurance renewal £2,698.70 | | 2,754.70 | 0 |  |
| Phil Warren | Clock winding | | 48.70 | 1 |  |
| Kara Atkinson | Salary May 2022 | | 456.03 | 2 |  |
| Rixon Zvauya | Salary May 2022 | | 323.90 | 3 |  |
| HMRC | May Payroll Payment | | 220.20 | 4 |  |
| Bidwells | Football Field rent June 2022 -£37.50 | | 37.50 | 5 |  |
| Bidwells | Wilburton Recreation Ground rent 25/03/2022 - 28/09/2022 | | 386.21 | 6 |  |
| Rixon Zvauya- reimbursement | Zoom – 14.39 inc vat of 2.4 | | 14.39 | 7 | 2.40 |
| CAPALC | Affiliation Fee and Data Protection Officer Membership Scheme 2022/23 | | 484.75 | 8 |  |
| Maltby Construction Ltd | To repair bath waste and sort pipework under bath £375.vat Call out to water leak as advised £60+vat | | 522.00 | 9 | 87.00 |
| Maltby Construction Ltd | To supply and fit new laminate to floor | | 780.00 | 10 | 130.00 |
| Truelink Limited | **Service Details April 2022** | **Unit Quantit Amoun**  **Price y t** | 475.56 | 11 | 79.26 |
| Grass Cutting Play Area, Berristead 6 & 27  Grass Cutting Open Spaces, Berristead 6 & 27  Grass Cutting Rec Ground, Cricket Field 8, & 21  Grass Cutting Rec Ground, Football Field 8 & 21  Grass Cutting Play Area, Rec under trees 27 Grass Cutting Other, Trees between pitches | 2  30.75 61.50  2  42.30 84.60  2  46.10 92.20  2  40.00 80.00  1  33.00 33.00  1  35.00 35.00 |

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| **Payee** | **Detail** |  |  |  |  | **Total**  **Amount**  **£** | **BACS Jun**  **22/xx** | **VAT**  **£** |
|  | Grass Cutting Other, Pathway A1123 | 10.00 |  | 1 | 10.00 |  |  |  |
| Subtotal |  |  |  | 396.30 |
|  | Total VAT 20% |  |  |  | 79.26 |  | 12 |  |
| Amount Due GBP |  |  |  | 475.56 |

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| Bespoke Services | Grass Cutting at Cemetery, Bus Stop and Footpaths, Allotment  Litter Picking £591.25  Grass Cutting – Sandpits. £32.50 | 623.75 | 13 |  |
| Andrew Deptford | Replacement Defibrillator Pads | 262.80 | 14 | 43.80 |
| Truelink | May Cuts Grass cutting:  Berristead Play Area £30.75  Berristead Open spaces £42.30  Cricket field x 3 cuts £138.30  Under the central tree lines £33.00  Football field x2 cuts £80.00 | 389.22 | 15 | 64.87 |
| WAVE | Water Bill:  St Peter’s Hall | 562.75 | 16 |  |
| WAVE | Water Bill:  Recreation Field | 439.49 | 17 |  |
| WAVE | Water Bill:  Cemetery | 56.84 | 18 |  |
| Maltby Construction Limited | Supply and fit a new window at the Cottage | 216.00 | 19 | 36.00 |

It was proposed to accept all payments. Cllr Dodson and Seconded by Cllr Upton.

**FC22-039: Correspondence not covered in Business Matters/Councillors questions**

**FC22-040: Date of next meeting: 6th July 2022**