**WILBURTON PARISH COUNCIL**

**Minutes of the Finance Meeting from 8th June 2022 held at St Peter’s Hall, at 7.30pm**

**Present:** Cllr A Dodson, Cllr H Upton, Cllr J Aniskowicz, Cllr Spencer, Cllr Attrill and Cllr S Morgan

**Also Present:** Clerk (Mr R Zvauya) Assistant Clerk (Kara Atkinson) and 0 members of the public.

**FC22-035: Apologies, Acceptance of apologies and declarations of interests**

No Apologies

One Cllr will be receiving a payment for work carried out by his company

**FC22-036: To approve the minutes of 4th May 2022 meeting**

The minutes were reviewed and accepted. Proposed by Cllr Dodson seconded by Cllr Upton. All Cllrs in agreement.

**FC22-037: Public Participation – to accept questions and comments from members of the public and councillors with a prejudicial interest (max 3 minutes per person)**

None

**FC22-038: To approve accounts for payment**

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|   **Payee**  |   **Detail**  | **Total** **Amount** **£**  | **BACS Jun** **22/xx**  |   **VAT****£**  |
|  Zurich Municipal  |  Insurance 2022/23 Insurance for Beer Festival bands £56.00 Insurance renewal £2,698.70  | 2,754.70  | 0 |    |
| Phil Warren  | Clock winding  |  48.70  | 1 |   |
| Kara Atkinson  | Salary May 2022   | 456.03  | 2 |   |
| Rixon Zvauya  | Salary May 2022   | 323.90  | 3 |   |
| HMRC  | May Payroll Payment  | 220.20  | 4 |   |
| Bidwells  | Football Field rent June 2022 -£37.50  | 37.50  | 5 |   |
| Bidwells  | Wilburton Recreation Ground rent 25/03/2022 - 28/09/2022  | 386.21  | 6 |   |
| Rixon Zvauya- reimbursement  | Zoom – 14.39 inc vat of 2.4   | 14.39 | 7 |  2.40 |
| CAPALC   | Affiliation Fee and Data Protection Officer Membership Scheme 2022/23  | 484.75 | 8 |   |
| Maltby Construction Ltd  | To repair bath waste and sort pipework under bath £375.vat Call out to water leak as advised £60+vat  | 522.00 | 9 |  87.00 |
| Maltby Construction Ltd  | To supply and fit new laminate to floor  | 780.00 | 10 |  130.00 |
| Truelink Limited  | **Service Details April 2022**  | **Unit Quantit Amoun****Price y t**  | 475.56 | 11 |  79.26 |
| Grass Cutting Play Area, Berristead 6 & 27 Grass Cutting Open Spaces, Berristead 6 & 27 Grass Cutting Rec Ground, Cricket Field 8, & 21 Grass Cutting Rec Ground, Football Field 8 & 21 Grass Cutting Play Area, Rec under trees 27 Grass Cutting Other, Trees between pitches  |  2 30.75 61.50  2 42.30 84.60  2 46.10 92.20  2 40.00 80.00  1 33.00 33.00  1 35.00 35.00  |

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|   **Payee**  |   **Detail**  |  |  |  |  | **Total** **Amount** **£**  | **BACS Jun** **22/xx**  |   **VAT****£**  |
|  | Grass Cutting Other, Pathway A1123  |  10.00  |  | 1  |  10.00  |  |  |  |
| Subtotal  |    |    |  |  396.30  |
|  | Total VAT 20%  |  |  |  |  79.26  |  | 12 |  |
| Amount Due GBP  |   |   |  |  475.56  |

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| Bespoke Services | Grass Cutting at Cemetery, Bus Stop and Footpaths, AllotmentLitter Picking £591.25Grass Cutting – Sandpits. £32.50 | 623.75 | 13 |  |
| Andrew Deptford | Replacement Defibrillator Pads | 262.80 | 14 | 43.80 |
| Truelink | May Cuts Grass cutting: Berristead Play Area £30.75Berristead Open spaces £42.30Cricket field x 3 cuts £138.30Under the central tree lines £33.00Football field x2 cuts £80.00 | 389.22 | 15 | 64.87 |
| WAVE | Water Bill:St Peter’s Hall  | 562.75 | 16 |  |
| WAVE | Water Bill:Recreation Field  | 439.49 | 17 |  |
| WAVE | Water Bill:Cemetery  | 56.84 | 18 |  |
| Maltby Construction Limited | Supply and fit a new window at the Cottage | 216.00 | 19 | 36.00 |

It was proposed to accept all payments. Cllr Dodson and Seconded by Cllr Upton.

**FC22-039: Correspondence not covered in Business Matters/Councillors questions**

**FC22-040: Date of next meeting: 6th July 2022**