

# WILBURTON PARISH COUNCIL

Chair: Anthea Dodson  
 Clerk: Mr R Zvauya  
 3 The Brook, Sutton, Ely, Cambs, CB6 2PU  
 Tel. 07510 102444  
 Email: [clerk@wilburtonparishcouncil.org](mailto:clerk@wilburtonparishcouncil.org)

## AGENDA

**There will be a Finance Committee meeting to which all members are summoned to attend**

**Date, Time:** Wednesday 3<sup>rd</sup> November 2021, 7:30PM

**Venue:** St Peters Hall, Wilburton

Members of the press and public are welcome to attend the meeting except for any specific item deemed to be confidential. The press and public may not speak when the council is in session, but they can make points in the allocated time of 15 minutes relating to items on the agenda only.

**FC21-056: Apologies, Acceptance of apologies and declarations of interests**

**FC21-057: To approve the minutes of 6 October 2021 meeting**

**FC21-058: Public Participation – to accept questions and comments from members of the public and councillors with a prejudicial interest (max 3 minutes per person)**

**FC21-59: To approve accounts for payment**

Payee	Detail	Total Amount £	BACS Nov 21/xx	VAT £																																																
Phil Warren	Clock winding	48.70	1																																																	
HMRC	PAYE October 2021	230.41	2																																																	
Kara Atkinson	Salary October 2021	413.40	3																																																	
Rixon Zvauya	Salary October 2021	309.61	4																																																	
Bidwells	➤ Football Field rent Nov 2021 - £37.50	37.50	5																																																	
David Maltby	➤ Grass cutting 8 & 22 July; 5 & 19 August; 3, 17 & 30 September £210.00 ➤ To collect benches and take to yard, to then assemble benches and picnic tables £130.00 ➤ To supply 2 men, 2.5 hours each: to install benches and picnic tables £120.00 ➤ Caretaking to 1st November 2021 - 4 weeks @ £100.97 £403.88	863.88	6																																																	
PKF Littlejohn LLP	➤ External audit for year ended 31 March 2020 ( sent to wrong address)	360.00	7	60.00																																																
TRUELINK Ltd	<b>Grass Cutting Sep 2021</b>	333.12	8	55.52																																																
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**FC21-060: Review income and expenditure**

**FC21-061: Correspondence not covered in Business Matters/Councillors questions**

**FC21-062: Date of next meeting:**

Please note that copies of minutes can be obtained from the Parish Clerk or by visiting our Website at [www.wilburtonparishcouncil.org](http://www.wilburtonparishcouncil.org)

Signed: R Zvauya

Date: 29/10/2021