

WILBURTON PARISH COUNCIL.

Chairman: Mr Chris Fella

Clerk: Mrs G Woods

Tel. 07510 102444

Email: info@wilburtonparishcouncil.org or
gwoods9@gmail.com

22 Longfields

Ely

Cambs

CB6 3DN

Minutes of a meeting held on Monday 14 October 2013 in St Peters Hall

Present Cllrs, Fella, Forsyth, Hennessy, Yarrow, Kirk, Dodson, Furness. Cllr Hunt. 2 residents

011013. Apologies, Acceptance of apologies and declarations of interests.

Apologies were accepted from Councillor Warren – no disclosures of interests were stated.

021013. Election of Chair and co-opting of Parish Councillor

The Clerk confirmed that she had received an E-mail confirming the resignation of the Chair, Councillor Newman.

Resolved: - It was agreed that a letter be sent thanking Councillor Newman for all the hard work she had carried out on behalf of the Council and residents of the Village, sometimes in difficult circumstances.

Action point: - Clerk/New Chair to compose letter.

It was proposed by Councillor Hennessy and seconded by Councillor Forsyth that Councillor Fella be elected as Chairman. All in favour.

It was proposed by Councillor Vaughn, and seconded by Councillor Dodson that Councillor Forsyth be elected as Vice Chair.

There was a counter proposal by Councillor Forsyth and seconded by Councillor Fella that Councillor Hennessy be elected as Vice Chair.

Counter proposal for Councillor Hennessy was voted on 1st with 3 votes for, 1 against and 2 abstentions.

Proposal for Gordon Forsyth was voted on with 4 votes for, therefore this was carried.

Resolved: - That Councillor Forsyth be elected as Vice Chair.

Action Point: - Clerk to update East Cambs District Council of these changes when co-option of New Councillor approved in November

031013. To consider approving the minutes from the monthly meeting held on 9 September 2013.

Resolved: - It was agreed that the minutes of the meeting held on 9 September 2013 should be approved.

Action Point: - Clerk to send them to the Village Voice and add them to our website.

Session closed for public participation

041013. Public Participation – to accept questions and comments from members of the public and councillors with a prejudicial interest.

Alan Burbridge confirmed that one of the street signs for Car Pond Lane was missing and the other damaged.

He also advised that sand is required for slabs in cemetery.

A resident advised that she had problems with obtaining information regarding requesting a wheelie bin from the East Cambs District Council website but had excellent response from the Customer Services department and will let the Council have the details.

Session re-opened

Resolved: - It was agreed that the Clerk will contact Highways regarding the signs down Car Pond Lane.

Resolved: - Councillor Yarrow will check the sand that he has to make sure it is the type required for the slabs at the Cemetery, if not the Clerk will be given the details to order the correct products.

Resolved – Clerk will add the Customer services at East Cambs District Council details to the website when information received.

Action points: - All as above

051013. Reports from County and District Councillors.

Councillor Hunt

Possible Meeting 6.30pm Monday 4th November at Stretham Parish Hall regarding new Haddenham/Ely bus service routes.

Plans have been submitted for new Cambs Science Park railway Station (Railtrack to pay) which will join up with guided Bus (which has now been settled with contractor for £33million)

He agreed (subject to details/materials) of barn renovations at 1 Station Rd but objected to the plans for 3 houses which have now been withdrawn.

New HCV routing signs have been put up at Stretham west on A1123, 2 at Soham, 1 at Witcham Toll, 1 at Twenty pence/A14 junction, and 1 at Sutton A142/B1381.

He supports the Solar Farm in Wilburton, providing there are proper screenings, gaps for animals and be "good Wilburton citizens."

He is near to being successful in getting 2 Disabled spaces in Bakery Close.

He supports Ely By Pass and is keen to get scheme progressing as quickly as possible (delay will cost £1000 per day - £3 million in a year).

He supports the A14 upgrade. Milton to Histon will have 3 lanes each way free of charge, Milton and Girton roundabout, 3 lanes each way free of charge, Girton to Swavesey will be 4 lanes each way free of charge. The toll part, in effect, will be only the Southern Huntingdon by-pass which will be free of charge between 10.00 pm, and 6am).

He is now Chair of Asset Development at East Cambs District Council and Station Gateway. More co-operation with PCs. (i.e. playgrounds, gardening etc.).

Please let him know if have any problems with the new wheelie bin schemes which are not been resolved.

The Council has sold 6 acres (for £500k) of the 15 acres (bought for £330K) at the Rugby club at Downham Road for a Cinema Complex. The deal includes the building of a tunnel under the A10 and required infrastructure.15 acres. Now need Leisure centre.

Back in session

Action Point: - Clerk to advise St Peters Club of possible meeting of proposed new bus service.

Action Point: - Clerk to include ECDC for grass cutting tender.

061013. FINANCE

(a) To approve the following accounts to pay:-

Clock-winding - £47.66
Caretaking – St Peter’s Hall - £329.33
Parish and Booking Clerk - £377.56
Petty Cash - £70
Rent of football ground November - £37.5
Rent of recreation ground – Sep 2013 – March 2014 -£284.69
Grass cutting cemetery £260
Grass cutting Lucas court- £60
Grass cutting – cricket/football field and Berristead - £249.12
External Audit - £360.00
Cottage Insurance - £328.96
Parish Insurance - £961.35
Allotments -79.00
PAYE – Jul-Sep - £274.8
Any other accounts received before 14 October 2013

Proposed by Councillor Forsyth and seconded by Councillor Furness that all accounts be paid. All in favour

Risk assessments

Resolved: - It was agreed that risk assessments be added to the Agenda for November.

Action point: - Clerk to add to November’s Agenda

Report from Internal Auditor

Resolved: - As all Councillors had received a copy of the report it was resolved that if they have any queries that they would contact the Clerk direct.

Annual return

Resolved: - It was agreed that the Annual return be posted on the Parish Council's website.

Action Point: - Clerk to add the Annual Return to the website.

Review of fees, salaries etc

Resolved: - It was proposed by Councillor Dodson and seconded by Councillor Hennessy that all cemetery fees be increased by £5.00. All in favour.

Resolved: - It was agreed that there would be no increase in salaries this year.

Action Point: - Clerk to update information.

071013. PLANNING

Applications:-

Ely Southern By Pass Plan

Proposed change of used of barns to dwellings at 1 Station Road - withdrawn then re-submitted

Approved:-

Demolition of existing steel frame agricultural buildings at 1 Station Road

Topping and felling of trees at 26 Broadway

Fell – 1 Conifer at 40 High Street, Wilburton

Refused: - None

Appealed: - Site at 19 Broadway, Wilburton (felling of Oak Tree)

Update:-

Building works to site near Pony Lodge, Grunty Fen Road

Resolved: - It was agreed to contact Councillor Hunt requesting that he chase ECDC for an update.

Action point: - Clerk to contact Councillor Hunt to chase.

Garage at boundary of Station Road and Broadway

Councillor Fella confirmed that there was no record of a planning application on the East Cambs District website but we needed to confirm whether it was required.

Resolved: - It was agreed that Councillor Furness will contact resident to get an update on whether planning permission was required and, if so, whether had been requested.

Action point: - Councillor Furness to contact resident.

Any other planning correspondence received by 14 October 2013

081013. Review of Action Points from previous meeting to be carried out and any further actions to be agreed.

091013. MATTERS ARISING

(a) Football pitch

It was confirmed that the football team advised that they had been unable to get a full team for this year's league but hoped to ready for next year.

(b) Social Club Lease Update

It was agreed to add this to the Agenda for November.

Action Point: - Clerk to add to November's Agenda

(c) St Peters Hall – Sub-committee and flooring to small committee room

It was agreed to add this to the Agenda for November.

Action Point: - Clerk to add to November's Agenda

(d) Pavilion repairs/electrical repairs /problems on recreation ground with beer and spirit bottles.

The repairs for the pavilion were discussed and whether the outside works could be carried out before the internal works so that it could be painted by the Cricket Club.

Resolved: - It was proposed by Councillor Yarrow and seconded by Councillor Fella that the carpentry work required outside the pavilion be carried out as soon as possible, so that the Cricket Club could start the painting of the outside.

Resolved: - It was proposed by Councillor Fella and seconded by Councillor Kirk that the ground works required outside the pavilion be carried out as soon as possible, so that the Cricket Club could start the painting of the outside.

Resolved: - It was agreed that Councillor Warren should be asked for advice regarding the type/amount of paint and materials that would be required.

Action Point: - Clerk to contact contractor for the ground works.

Action Point: - Councillor Yarrow to contact contractor for the carpentry works.

Action Point: - Clerk to contact contractors for re-quotes for the internal works ready for November meeting for the ground works.

Action Point: - Clerk to contact Councillor Warren regarding the materials required for painting the outside of the Pavilion.

Action Point: - Clerk to contact Cricket club that we were attempting to get the external works carried out by the end of the month ready for painting.

(e) Pavilion Lease and Sub-committee – meeting on Wed 16/10/13 to nominate chair and get Camilla and rep from cricket field

Resolved: - It was agreed to hold an initial meeting on Wednesday 16/10/13 to nominate a Chair and to include Camilla and representatives from the Cricket Club and other users.

(f) Allotments next month – Agenda

It was agreed to add this to the Agenda for November.

Action Point: - Clerk to add to November's Agenda

(g) Speedwatch signage

Resolved: - It was proposed by Councillor Yarrow and seconded by Councillor Forsyth that 3 signs, at a cost of £69.00 each be ordered.

Action Point: - Clerk to arrange the ordering of the signs.

(h) Fireworks committee insurance

The possibility of the insurance for the firework committee being added to the Council's insurance was discussed and it was confirmed that this could only be done if they became a subcommittee of the Parish Council rather than a separate entity.

Resolved: - It was agreed that Councillor Hennessy would raise at the next meeting of the committee.

Action Point: - Councillor Hennessy to raise the above at the next firework committee meeting and update the Parish Council.

101013. CORRESPONDENCE NOT COVERED IN MATTERS ARISING

ECDC – Weekly Highlights
ECDD – East Cambs Local Plan
Rural Services Network – Newsletters
Cambs Acre – Newsletter
Highways - A11 Fiveways to Thetford Improvement Scheme Traffic Management update
E-Mail – overhanging trees along Station Road
E-Mail – work to be carried out at Hinton Way
E-Mail - A1123 Hop Row / New Road, Haddenham - Carriageway Maintenance Works
E-Mail – Street Name Numbering - New Mobile Home Park on Whitecross Road
E-Mail - Twenty Pence Bridge, Twenty Pence Road, Cottenham - Proposed Works
E-Mail - Parish Paths & Rights of Way matters
Any other Correspondence received before 14 October 2013.

111013. Councillors Questions – To receive any comments or questions from the Councillors

Councillor Yarrow asked if there were any questions for the next Neighbourhood panel meeting.

Councillor Dodson updated the Council on the SWCLT and showed them some copies of plans for the Stretham development that were being proposed to be put in for planning permission. Councillors were reminded of the commercial sensitivity of these plans and pointed out that they were confidential for the Councillors information only.

Councillor Yarrow read out a letter that had been received by Councillor complimenting the upkeep of the Cemetery

Councillor Fella confirmed that they had looked into going through ESPO for the play equipment but could get better deal going direct.

131013. Date of next meeting – 11 November 2013

Meeting closed 10.20pm

Please note that copies of minutes can be obtained from the Parish Clerk or by visiting our Website at www.wilburtonparishcouncil.org

On-going projects

Pavilion & Recreation Ground
Stretham and Wilburton Community Land Trust Scheme
Playground Working Group

Signed:

Date: