



## WILBURTON PARISH COUNCIL TERMS AND CONDITIONS FOR GRAVES

These are the Terms and Conditions for the use of grave plots within Wilburton Cemetery and must be signed and agreed / accepted upon purchase of a plot. A copy of each agreement will be held with the Cemetery Secretary / Parish Clerk.

1. Headstone memorials can be erected but should not exceed 3ft 6ins (1.07m) in height and 2ft 5ins (0.74m) in width.
  - a. A headstone must have a category A fixing anchor as recommended by the NAMM.
  - b. If at any time the headstone starts to lean and is considered unsafe Wilburton Parish Council (WPC) reserve the right to lay the headstone flat on the grave until such time the owner can organise for the headstone to be reset.
2. The erection of a headstone memorial is only permitted on an allocated grave plot and at no other place in the cemetery.
3. Pre-purchase of plots in the grave area of the cemetery is permitted. Plots are allocated in rotation.
  - a. Choosing a specific plot for purchase is not permitted.
4. The initial use of a grave plot after purchase must be for a coffin burial only.
  - a. If a coffin burial has taken place at double depth in the plot a second coffin may be interred above the first within the same grave plot.
  - b. Alternatively it is permissible for up to two boxes of ashes, each box up to a maximum of D9" (22.9cm) x W12" (30.5cm) x H12" (30.5cm) in size, to be interred above a coffin within the same grave plot, providing the purchaser has met the conditions of point 4 and the coffin is at double depth.
  - c. Both 4a and 4b can be carried out at any time after the initial coffin is interred provided full details of all interments are given to the Cemetery Secretary / Parish Clerk.
5. The initial burial must (in all cases) take place at double depth to enable a second coffin to be buried in the same grave plot at a later date. The maximum width for a grave is 2ft 5ins (0.74m) (the same as a headstone). The area will be grassed over by the caretaker as soon as the plot has settled.
6. Kerbs, coping stones, railing, fences, gravel and corner stones are not permitted.
  - a. Some historical graves have kerbs. This is not considered to have set a precedent for future graves.
7. No more than two flower vases are allowed on each grave plot. These are placed there at the owners own risk and WPC will not be responsible for any theft, loss or damage to any item placed on a grave plot.
8. No plants, including bulbs, can be planted in the ground in or around a burial plot including the area in front of a Headstone.
9. With the exception of an approved headstone memorial and two vases, a grave plot may not be decorated in any other manner without the prior written consent of WPC.
10. No benches, trees or other forms of memorial are permitted in the cemetery without the prior, written consent of WPC.
11. During the Christmas period a wreath can be placed on a grave plot from two weeks before Christmas day until four weeks after. The Cemetery Caretaker will then remove all the wreaths to keep the area tidy.
12. For a burial a wreath can be placed on a grave plot from the day of burial until four weeks after. The Cemetery Caretaker will then remove all the wreaths to keep the area tidy.

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13. WPC will make and keep a record of every interment, specifying the site of the grave, the depth of the grave, the date of interment, the name, date of birth and date of death of the person buried and any other particulars considered necessary for the proper management of the burial ground.
14. The fees and charges to be paid, in connection with interments and purchase of graves, will be reviewed by WPC on a timely basis. A scale of fees and other charges will be kept by the Parish Clerk.
15. Each grave must be consecrated before the burial is made.
16. No new brick lined graves are permitted.
17. Exclusive rights to burial in any grave shall not exceed 100 years.
18. The Cemetery Caretaker must be contacted prior to any grave being dug or headstone erected to ensure correct positioning.

Failure to comply with the Terms and Conditions for Graves will have to be rectified by and at the expense of those who mis-used the plot.

I hereby agree to abide by the Terms and Conditions outlined above for the plot purchased and will ensure that any executors of a will receive appropriate notification of this agreement.

***Purchaser***

Name: \_\_\_\_\_

Signed: \_\_\_\_\_

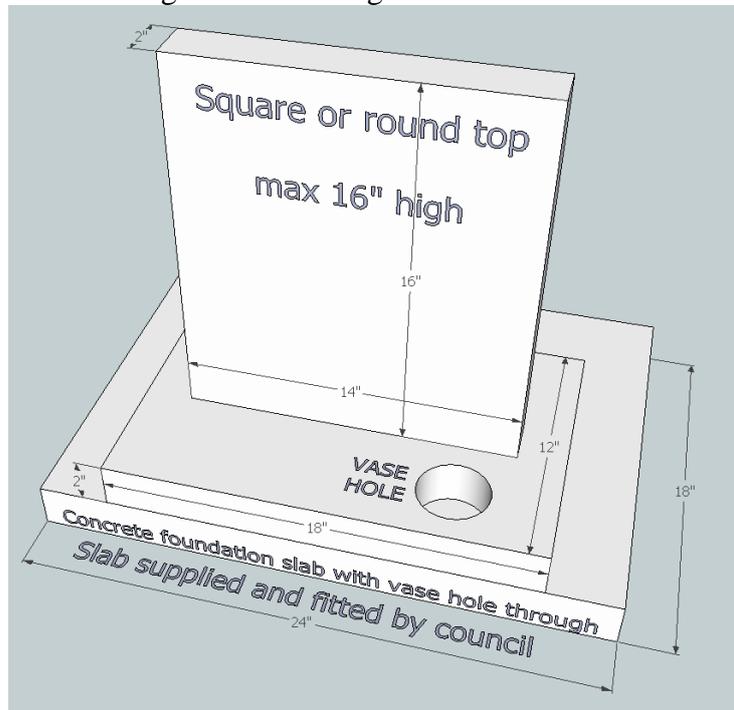
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**WILBURTON PARISH COUNCIL  
TERMS AND CONDITIONS FOR BURIAL OF ASHES**

The following are the Terms and Conditions for use of ashes plots within Wilburton Cemetery and must be signed and agreed / accepted upon purchase of a plot. A copy of each agreement will be held with the Cemetery Secretary / Parish Clerk.

1. Memorials on plots reserved for the interment of ashes are sited on a pre-sited base stone supplied and fitted by Wilburton Parish Council (WPC). A base stone measures 24" (61cm) x 18" (45.7cm) and incorporates a vase hole trough. The memorial itself must be made up of a small headstone with a maximum width of 14" (35.6cm) and maximum height of 16" (40.6cm) on an 18" (45.7cm) x 12" (30.5cm) plinth. See diagram below for guidance.



2. Pre-purchase of plots in the area of the cemetery reserved for the interment of ashes is permitted. Plots are allocated in rotation.
  - a. Choosing a specific plot for purchase is not permitted.
3. An ashes plot must only be used for the interment of ashes.
4. One ashes box up to D9" (22.9cm) x W12" (30.5cm) x H12" (30.5cm) in size or two separate boxes totalling less than the equivalent volume / size may be interred within one ashes plot.
5. No more than two flower vases are allowed on each ashes plot. These are placed there at the owners own risk and WPC will not be responsible for any theft, loss or damage to any item placed on an ashes plot.
6. No plants, including bulbs, can be planted in the ground in or around an ashes plot.
7. During the Christmas period a wreath can be placed on an ashes plot from two weeks before Christmas day until four weeks after. The Cemetery Caretaker will then remove all the wreaths to keep the area tidy.

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8. For a burial a wreath can be placed on an ashes plot from the day of burial until four weeks after. The Cemetery Caretaker will then remove all the wreaths to keep the area tidy.
9. WPC will make and keep a record of every ashes interment, specifying the site of the ashes plot, the depth of the ashes, the date of interment, the name, date of birth and date of death of the person interred and any other particulars considered necessary for the proper management of the burial ground.
10. The fees and charges to be paid, in connection with interments and purchase of ashes plots, shall be reviewed by WPC on a timely basis. A scale of fees and other charges will be kept by the Parish Clerk.
11. Each ashes plot must be consecrated before the burial is made.
12. The Cemetery Caretaker must be contacted prior to any ashes plot being dug or headstone erected to ensure correct positioning.

Failure to comply with the Terms and Conditions of Burial of Ashes will have to be rectified by and at the expense of those who mis-used the plot.

I hereby agree to abide by the Terms and Conditions outlined above for the plot purchased and will ensure that any executors of a will receive appropriate notification of this agreement.

***Purchaser***

Name: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_



# ***NOTICE***

## ***Cemetery Flowers Over Christmas***

During the Christmas period a wreath can be placed on a memorial from two weeks before Christmas day until four weeks after.

The Cemetery Caretaker will then remove all the wreaths to keep the area tidy.