

WILBURTON PARISH COUNCIL.

Chairman: Mr Kevin Hennessy

Clerk: Mrs G Woods

Tel. 07510 102444

Email: clerk@wilburtonparishcouncil.org

22 Longfields

Ely

Cambs

CB6 3DN

Minutes of a meeting held on Monday 14 July 2014 in St Peters Hall

Present: Councillors Yarrow, Fella, Warren, Reynolds, Dodson, Forsyth and Hennessy. Councillor Hunt and 6 local residents.

010714. Apologies, Acceptance of apologies and declarations of interests.

Councillor Furness sent his apologies, and Councillor Forsyth advised that he would be late. Councillor Hennessy declared an interest regarding the Planning Application at Seppings Close and Councillor Reynolds confirmed that one of the cheques for payment was payable to himself for expenses for Community Led Plan meeting, both as below.

020714. To consider approving of the minutes from the monthly meeting held on 9 June 2014.

Resolved: - It was agreed that the minutes of the monthly meeting held on 9 June 2014 should be approved, with the finances being referred to the Finance Committee.

Action Point: - Clerk to send the minutes to the Village Voice and add them to our website.

Meeting closed for Public participation

0307514. Public Participation – to accept questions and comments from members of the public and councillors with a prejudicial interest.

3 residents from Berristead attended to raise concerns including the possibility of decreased property values due to the playground, on-going issues with noise from 8.30am, anti-social behaviour, cars and driving, dogs, litter and contractors cleaning equipment on site (cement mixer being cleaned with hammers).

It was confirmed that the plans for stage 2 of the playground had been changed for a climbing frame for smaller children rather than a zip wire, that a Public Access Amenities document and Toddler Playground sign were on the Agenda for approval. The problem with the litter not being collected was also being addressed with East Cambs District Council.

A resident of Carpond Lane advised that she had kept a diary, and, within the last week to ten days, the lane had been blocked on one occasion by buses (presumably for school trips), cars and vans (causing an 18 minute delay for her to be able to leave her driveway), she had been unable to access her driveway on 3 different days and the refuse collection van could not get down the Lane to empty waste bins. She advised that she had been in contact with Rosemary Mullen, Safety) Officer for East Cambs District Council, and promised a visit from the Parish Council Chair several years ago to discuss the problems but the visit did not happen. She also requested an update on the situation regarding double yellow lines down Carpond Lane.

It was confirmed that the Parish Council were aware of the problems down Carpond Lane but, unfortunately, were not responsible and can only make representations to Highways and District Council, which has been done. Councillor Warren advised that if double yellow lines were to be requested a plan would have to be submitted to Highways and Councillor Dodson advised that a survey would have to be carried out for every person using the Lane, not just the residents. It was also confirmed that the Parish Council now has a Committee that deals with traffic issues, the Chair of which, will be informed of the resident's comments and a report requested for the next Parish Council Meeting.

Councillor Hunt confirmed that, in his opinion, it comes down to selfish and inconsiderate behaviour versus considerate behaviour, and if the Parish Council want to request yellow lines he would support an appropriate plan.

A local resident advised that some of the allotments were not being maintained appropriately which will be looked into by the Minor Works Committee.

Councillor Yarrow advised that the road at White Cross Road had been closed today whilst the pipe under the road was being levelled to stop flooding in fields. This was originally being funded by the County Council, who then decided not to do so, therefore Councillor Yarrow had to pick up the cost and make a declaration of interest.

Councillor Reynolds declared an interest in 050714 Finance as one of the cheques was payable to himself as stated above in 010714.

Councillor Reynolds raised a query on behalf of Humpty's requesting a site for use as a forestry school, with the sandpit a possibility but concerns regarding crossing Twenty Pence Road were raised. Councillor Yarrow confirmed that he would meet a representative from Humpty's, to discuss suitable areas.

Resolved: - It was agreed that the Traffic Management Committee should provide a report regarding the issues in Carpond Lane with the recommendations to be discussed at the next meeting.

Action Point: - Traffic Management Committee to produce report and Clerk to add to Agenda.

Resolved: - It was agreed that the condition of the maintenance of the allotments be investigated by the Minor works Committee and recommendations to be discussed at the next meeting.

Action Point: - Minor Works Committee to produce report and Clerk to add to Agenda

Resolved: - It was agreed that Councillor Yarrow would meet with resident at possible sites for the forestry school as above.

Action Point: - Councillor Reynolds to advise resident.

040714. Reports from County and District Councillors.

A report from Councillor Hunt was received as follows:-

A cross Rail to link Cambridge to Oxford has been debated, of which there are 2 options - Hitchin to Bedford (cheapest but not most direct) or Cambridge to Cambourne to Bedford. He is recommending Hitchin to Bedford.

Super-Fast B'band is now in Witchford and Wilburton, although some residents in Wilburton do not have as yet. There is a meeting with the Development officer and Chair of Local Committee on Monday 28th July to which Councillor Fella is invited.

New Minor highways applications for 2015/16 are now available for Parish Councils to apply for.

The Tour de France was on the 7th July. It started in Cambridge and some road repair times were altered.

Have signed up for £1 billion City Deal for improvements for transport. Requires 50% to be raised by County Council with Central government matching the amount. The first £100,000,000 will be made in April 2015 and the County Council will have to show how good they are with the money and improvements made to receive further funds.

A film has been made in local schools about parent/school parking for pupils to encourage parents to park safely.

The Ely By-Pass has been delayed due to appeal from English Heritage. It is on the Agenda for the September Cambridgeshire County Council Planning meeting, of which he is a planning committee member.

The Science Park Station is "on track" and should open 2017.

The March to Wisbech Railway is fully supported by Cambridgeshire County Council and City Deal Funding.

From 20/7/14 the Number 9 bus service will change and run 15 minutes later.

CLT Stretham/Wilburton application was put before the planning committee 2nd July and passed in principle.

The cost for the hourly bus service has increased and is currently chasing for an update for further information.

The third party that was interested in the Cinema project at Downham Road was too late as a contract has already been signed with Turnstone.

There is a new renewable energy policy adopted by the Council. Small renewable energy schemes are to be encouraged. The policy shifts the obligation onto local communities for turbines. They must have strong backing from local council, residents and community with outstanding benefits to the community to off-set the damage being done by turbines. He is not convinced turbines are a good idea and has given his support to the stop berry wind farm campaign.

He totally supports CLT but not convinced of the value of speculative companies who want to build on outskirts of villages such as Wilburton, Haddenham and Witchford, but provide very little contribution to the village (whilst using their facilities, schools, doctors surgeries etc.)

050714. Finance.

(a) To approve the following accounts to pay:-

June extra payment

PAYE – Apr-Jun 274.80

Clock-winding - £47.66

Caretaking – St Peter’s Hall - £329.33

Parish and Booking Clerk - £377.56

Petty Cash - £20.00

Rent of football ground August 14 - £37.50

Maintenance at the Cemetery - £285

Maintenance of foot paths High Street to Back Lane - £55

*Grass cutting – Berristead, cricket and football field - £496.80

*Cutting down of tree at Lucas Court - £144

*Laminating pouches and ink cartridges - £74.05

*Expenses CLP Meeting - £37.43

*Refreshments CLP Meeting - £49.19

Replacement cheque grass cutting - £500.40

Grass cutting church and Carpond lane – may £90

Grass cutting church and Carpond lane – June £90

*Playground - £48000 – reduced to £42000** See below

*Playground – fencing - £13728.19

Internal Auditor £164.40 – Report read out and to be sent to Councillors

August post dated payments

Clock-winding - £47.66

Caretaking – St Peter’s Hall - £329.33

Parish and Booking Clerk - £377.56

Rent of football ground September 14 - £37.50

Grass cutting church and Carpond lane – July £90

Payments that include VAT have been marked *

Resolved: - It was proposed by Councillor Fella and seconded by Councillor Forsyth that all accounts be paid, ** except the cheque for Komplan, which should be reduced by £5000 + VAT due to snagging issues. Five Councillors in favour and two abstained so motion carried.

(b) To approve the current financial regulations and standing orders, including any amendments as recommended by the Finance Committee.

Resolved: - It was resolved that this should be added to the next meeting and also that a copy of the Internal Auditor’s interim report be E-mailed to the Finance Committee.

Action Point: - Clerk to add to next meeting and forward the above report.

(c) To ratify the Parish Council’s expenditure options and agreed spending priorities.

Resolved: - It was resolved that this should be added to the next meeting for the ratification of the Finance Committee's recommendations.

Action Point: - Clerk to add to next meeting.

(d) To review and approve a Capital and Expenditure statement to agree to (c) above.

Resolved: - It was resolved that this should be added to the next meeting for the ratification of the Finance Committee's recommendations.

Action Point: - Clerk to add to next meeting.

(e) Bank mandate

The Clerk confirmed that paperwork had been received and needed to be completed for the signatories on the bank account to be changed.

Resolved: - It was agreed that the paperwork for this would be handed out at the end of the meeting and relevant signatures obtained. Due to time constraints this was unable to be carried out and will therefore be added to the Agenda for the next meeting.

Action Point: - Clerk to add to Agenda for the next meeting.

060714. Planning.

Applications:-

Proposed single storey extension with additions and alterations to incorporate annexe accommodation to incorporate annexe accommodation at 1 Seppings Close, Wilburton – Ref No 14/00634/FUL.
Comments required by 16th July 2014.

Councillor Hennessy declared an interest in this item as stated in 010714 above.

Resolved: - It was resolved that this should be reviewed by the Planning Committee.

Action Point: - Planning Committee to review and advise the Clerk of their recommendations.

Approved: -

Reduce crown by 40% to Horse Chestnut tree at The Harbour School, Station Road, Wilburton.

Councillor Yarrow asked whether there had been an update on the query regarding planning permission for the caravans and access to the field near Pony Lodge. The Clerk confirmed that East Cambs District Council would be chased again and the item is included in the action points for monitoring and actioning as required.

Any other planning correspondence received by 14 July 2014.

070714. Review of Action Points from previous meeting to be carried out and any further actions to be agreed.

Resolved: - It was proposed by Councillor Warren and seconded by Councillor Fella that the quotation received from Jon Peck for repairs to the chimney at the cottage be accepted. All in favour.

Action Point: - Clerk to advise contractor.

080714. Business Matters.

(a) To discuss and agree a motion regarding the Electrics at the Pavilion.

Councillor Yarrow raised some queries on behalf of the Minor Works Committee who had some strong feelings regarding some changes made to the electrics to the Pavilion at the Beer Festival. These included the following:-

- Whether the electrician was qualified to make the changes (the invoice did not clarify)
- D-did he issue the certificate (Part P) needed for insurance when the board was converted back to it's original state.
- Was the work carried out legal and is a 63 amp breaker legal on the control box,
- Why were the changes made after it was decided last year the Beer Festival Committee would put forward a proposal as to what was needed to be done and, therefore, why was the Parish Council not consulted before anything happened.

Resolved: - It was confirmed that a response would be made by the Beer Festival Working Group regarding the queries.

Resolved: - It was agreed that the Minor Works Committee would arrange a meeting with the electrician/s prior to the fireworks, and that the Beer festival and Fireworks Working Groups would advise the Committee of their requirements, and the Committee to report back with recommendations for a permanent solution at the next meeting.

Action Point: - Minor works Committee to arrange meeting and report back at next Parish Council meeting. Clerk to add to Agenda.

(b) Report from Beer Festival Working Group and distribution of funds raised.

Councillor Reynolds congratulated Beer Festival Working Group for raising so much money .Very successful and one of the best ever. Beer Festival Working Group should be congratulated by the Parish Council.

Resolved: - It was proposed by Councillor Reynolds and seconded by Councillor Dodson that the distribution of funds in the report be approved. All in favour.

(c) To receive an update regarding the Social Club Lease.

Resolved: - It was proposed by Councillor Forsyth and seconded by Councillor Dodson to include a break clause 3 years and/or 1 years notice in the lease. All in favour.

Action Point: - Councillor Forsyth to amend lease.

(d) To agree St Peters Hall hire costs for Brownies event on Saturday 15th November.

Resolved: - It was proposed by Councillor Dodson and seconded by Councillor Reynolds that the Brownies be allowed to use the Hall totally free of charge for their event on Saturday 15th November 2014.

Action Point: - Clerk to advise the Brownie group.

(e) To discuss and complete the feedback form for the Wilburton 14 CLP group pack for Parish Council.

Due to time constraints, Councillor Reynolds gave the Councillors a copy of the survey questionnaire handed out at the Beer Festival and requested that all Councillors E-Mail their comments (likes/dislikes/things that could be better about Wilburton) as per the survey within the next week.

Action Point: - Councillors to E-Mail Councillor Reynolds as above.

(f) To approve a banner to advertise the website and public Facebook page.

Councillor Reynolds confirmed that the cost of the banner would be £50.00. Councillor Dodson confirmed that she had received a complement from a resident regarding the website to say it was absolutely superb and Councillor Reynolds confirmed that a new resident had joined the Speedwatch Group due to finding it on the website.

Resolved: - It was proposed by Councillor Hennessy and seconded by Councillor Reynolds that this should be approved. All in favour.

(g) To discuss the quote for Berristead lighting.

Resolved: - It was resolved that this should be referred to the Minor Works Committee to report their recommendations at the next meeting.

Action Points: - As above.

(h) To receive an update from Councillor Warren regarding the quotes for the path on Broadway.

Resolved: - It was resolved that this should be added to the next meeting.

Action Point: - Clerk to add to next meeting.

(i) To adopt the Public Access and Amenities document and Community and Toddler Playground sign as per Councillor Fella.

Resolved: - It was proposed, by Councillor Reynolds and seconded by Councillor Fella, that with a slight amendment to the Public Access and Amenities document, to adopt the above documents. All in favour.

(j) To receive any updates from any Committees.

Resolved: - It was resolved that this should be added to the next meeting.

Action Point: - Clerk to add to next meeting.

090714. Correspondence not covered in Business Matters.

CCC Drop in sessions.

Councillor Hennessy had received a letter from the Cricket Club regarding moles on the recreation field which is to be passed to the Minor Works Committee.

100714. Councillors Questions – To receive any comments or questions from the Councillors.

Councillor Warren confirmed that the Social Club had been broken into. He has carried out a temporary repair to the broken door, and obtained a crime number from the Police. The Minor Works Committee will arrange for a quotation for a permanent repair/replacement.

He also raised a query regarding the parking of a van in Berristead which was driving across the path to access driveway to property, which he has been advised by Safety and Highways Officers is illegal and to contact Sanctuary Housing to see who had given permission for the access. Councillor Reynolds advised that he believed this had been raised by Councillor Forsyth with the Highways Department.

110714. Date of next meeting – 1 September 2014.

Please note that copies of minutes can be obtained from the Parish Clerk or by visiting our Website at www.wilburtonparishcouncil.org

On-going projects

Pavilion & Recreation Ground
Stretham and Wilburton Community Land Trust Scheme
Playground Working Group
Working Groups
Parish Community Plan

Signed:

Date: