

WILBURTON PARISH COUNCIL.

Chairman: Mr Kevin Hennessy

Clerk: Mrs G Woods

Tel. 07510 102444

Email: clerk@wilburtonparishcouncil.org

22 Longfields

Ely

Cambs

CB6 3DN

Minutes of a meeting of the Grounds, Litter and Minor Works Committee on 13 April 2015 at St Peters Hall, Wilburton at 7.30 p.m.

Present: Councillors Yarrow, Warren, Fella, Dodson and Upton

MWC010415. Apologies, Acceptance of apologies and declarations of interests.

None

MWC020415. To approve the minutes from the meeting on 9 March 2015.

Resolved: It was agreed, with a few slight amendments that the above minutes be approved.

Action Point: Clerk to add the above minutes to the Website.

MWC030415. Matters arising not covered elsewhere in the Agenda (from previous meeting).

None

Meeting closed

MWC040415. Public Participation.

The caretaker of the Cemetery advised that 3 gravestones were put up in the Cemetery that he had not been advised of. Councillor Dodson confirmed that she was in the process of contacting Maureen Harrington about the new procedures, but had been delayed due to holidays.

He also advised that there was a large gap in the street lighting in Car Pond Lane where a light had been taken out but not replaced. It was confirmed that Balfour Beatty were in process of replacing street lights, but that the Parish Council had not been consulted in error.

A resident from Berristead complained about the noise from the playground being horrendous especially from the spinners. Councillor Yarrow confirmed that the Council were aware that he had gone to the papers and the environmental health officer at East Cambs District Council and was awaiting a report from them. The resident also advised that children were coming out of the park and playing in his cherry picker bucket. It was suggested that, as the owner, he could inform the police and advise the parents if known. A query was also raised regarding the signs for the playground regarding noise and opening hours and Councillor Fella confirmed that the signage was being organised and would be put up once completed.

Meeting re-opened

MWC050415. Business Matters.

- (a) To receive an update on the new plots for the allotments.

Councillor Yarrow confirmed that a further allotment had been let, two were still available, and the Clerk had received interest from a further resident. Posts have been put up by Councillors Yarrow and Warren. They will measure out the allotments and provide a sketch. Councillor Yarrow advised that horse manure was being left at the back of the allotments where the grass was being let. It was agreed that this was not acceptable.

Councillor Dodson confirmed that she had acquired 7 packets of Kew Garden wild flower seeds, for the Community Orchard, which will cover 7 square metres. An area in a sunny position out in the open needs to be sprayed with round-up ready for planting. Councillor Yarrow has planted 4 damson trees.

Action Point: Councillor Yarrow to write to the tenant to confirm that it is not acceptable for horse manure to be left at the grass area of the allotments and to clear up the manure that is currently there.

Resolved: It was agreed that the Community Orchard should be raised under the Agenda item for the Grounds Litter and Minor Works update.

- (b) To resolve any known issues at St Peters Hall.

Councillor Upton confirmed that progress was being made regarding the refurbishments being made to the Hall. A list of 36 items had been compiled with a target date for the most important by end of April. Councillor Dodson advised that, as the cost of the carpet for the meeting room would be over £500.00 further quotes would be required, and this, as well as the theatre production will probably cause delays. Quotes for the painting of the lobby and meeting room (2 rooms) of £910.00 and electrical works (covering a number of items and areas) of £1094.85 + VAT had been received. Other small items were also discussed in general regarding the small meeting room.

Resolved: It was proposed by Councillor Warren and seconded by Councillor Upton to accept the quotes. All in favour.

Action Point: Councillor Warren to advise the contractors.

- (c) To resolve any known issues at the Cemetery.

Issues were discussed above.

- (d) To resolve any known issues at the Cottage.

Councillor Yarrow confirmed that the tenant is slightly in arrears but had been offered alternative accommodation. Proceeding with eviction and cost of repairs/refurbishment were also discussed.

Resolved: It was proposed by Councillor Dodson and seconded by Councillor Warren that the repairs to the chimney, including the repointing of the flashing of the flat roof around the building, be carried out as a matter of urgency. All in favour.

Action Point: Councillor Fella to contact contractor

- (e) To resolve any known issues with the Pavilion/recreation ground maintenance

Councillor Yarrow confirmed that he had received a lengthy and detailed E-mail from the Cricket Club regarding the cricket field covering the following:-

- That even though a lot of work has been carried out to bring the grass on the cricket field up to standard, further work is required to the grass for it to be useable.
- They requested that the full Council are made aware that have spent £3200 since September 2014 on equipment and end of season treatment to the cricket square.
- Because of the state of the outfield, they have had to arrange all early fixtures away from home and book Chatteris school facilities for early season youth coaching.
- They are consequently concerned they will lose a number of young players that are unable to travel to and from Chatteris.
- A number of senior players not willing to risk injury playing on the outfield.
- They are currently trying to secure grants to replace/re-site nets and request a commitment from the PC that in future will have facilities fit for purpose and the damage caused in 2014 to the outfield will not happen again.

Councillor Dodson confirmed that she had received a telephone call from a resident asking who had keys for the Pavilion, as she had a chest freezer available and Councillor Hennessy had said this would be ideal for the pavilion for use at the firework display and beer festival. The Committee were unsure where this could be put as the Pavilion had just had a new kitchen fitted and Councillor Yarrow recommended that it be stored in the shed and moved to the Pavilion when required.

Councillor Warren was concerned about the works being carried out on the BMX track close to the trees.

Councillor Dodson confirmed that an E-mail had been received thanking the Council for the cleaning of the playground equipment and commenting that a good job had been carried out.

Resolved: It was agreed that Councillor Yarrow would circulate the E-Mail from the Cricket Club to all Parish Council members, confirming the cost of the repairs incurred due to the damage caused at the fireworks display and that conditions regarding the hire of the recreation ground and pavilion be raised at the next full council meeting under the Agenda item for the Grounds, Litter and Minor works committee.

Resolved: It was agreed that Councillor Dodson would E-mail Councillor Hennessy regarding the chest freezer at the Pavilion.

Resolved: It was agreed that members of the Committee would meet and inspect the works being carried out on the BMX track.

- (f) To resolve any known issues at the Playground at Berristead.

Issues were discussed above.

MWC060415. Correspondence not covered in Business Matters/Councillors questions

Councillor Dodson requested that it was minuted that the extra works to the recreation field (extra soil, seeding, filling of ruts etc) agreed by members of the Committee between meetings had been approved.

Councillor Upton confirmed that he attended the Parish Council Conference in Burwell which was very informative. He advised that there were two bodies that were providing grant funding – East Cambs District Council and AmeyCespa. Need to have business case and meet criteria, but a good opportunity if anyone has any ideas.

Councillor Warren was concerned about the metal posts and chains put up near road at Station Road at fairground and this should be reported to Highways as could be danger to road users.

Councillor Fella was sad to hear that Councillors Warren and Yarrow would not be standing this year and thanked them for all their hard work and support over the years.

MWC070415. Date of next meeting – 1 June 2015

Meeting closed.

Please note that copies of minutes can be obtained from the Parish Clerk or by visiting our Website at www.wilburtonparishcouncil.org

Signed:

Date: