

# WILBURTON PARISH COUNCIL.

Chairman: Mr Chris Fella

Clerk: Mrs G Woods

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22 Longfields

Ely

Cambs

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## **Minutes of a meeting held on Monday 12 May 2014 in St Peters Hall**

**Present: Councillors Fella, Dodson, Reynolds, Hennessy, Yarrow, Furness, Kirk and Warren.  
3 members of the public.**

### **010514. Election of Chair and Vice- Chair.**

It was proposed by Councillor Yarrow that Councillor Fella continue as Chair, however Councillor Fella confirmed that he wished to stand down.

Councillor Furness proposed Councillor Hennessy who confirmed that he was happy to stand. This was seconded by Councillor Reynolds and all were in favour.

It was proposed by Councillor Hennessy and seconded by Councillor Furness that Councillor Forsyth continue as Vice chair. All in favour. Although Councillor Forsyth was unable to attend the meeting he confirmed his willingness to stand to the Clerk when he telephoned to give his apologies.

**Resolved: - That Councillor Hennessy become Chair and Councillor Forsyth remain as Vice Chair**

### **020513. Apologies, Acceptance of apologies and declarations of interests.**

Apologies were received from Councillor Forsyth.

Councillor Fella declared an interest in accounts to be paid as one of the cheque was payable to himself.

### **030514. To consider approving of the minutes from the monthly meeting held on 14 April 2014.**

**Resolved: - It was agreed that the minutes of the monthly meeting held on 14 April 2014 should be approved.**

**Action Point: - Clerk to send the minutes to the Village Voice and add them to our website.**

### **040514. Public Participation – to accept questions and comments from members of the public and councillors with a prejudicial interest.**

Closed session for public participation.

Alan James from the HCV Group came and presented an update (full details of which are attached).

He was thanked by the Parish Council for all their hard work.

Berry Farm Windfarm group would like to hold a public meeting in Wilburton.

Alan Burbridge confirmed that had sprayed allotment plot 4 for the 3<sup>rd</sup> time and needed approval to go ahead for more works to the other side.

Session re-opened

**Resolved: - It was agreed that the Berry Farm windfarm group could hold an open meeting in Wilburton, but due to the timing and numbers at the Parish Council meeting it would not be worthwhile to attend the Parish Annual meeting for a presentation.**

**Resolved: - It was agreed that the matter of the spraying of the allotments be referred to the Grounds and Minor works committee to be reported back to Full Council.**

**Action Point: - Grounds and Minor works committee to recommend back to full Council at next Parish Council meeting.**

**Resolved: - It was proposed by Councillor Dodson and seconded by Councillor Dodson that sub-committees had a provisional budget of £500 for recommendations to be reported to full Council at next monthly meeting. All in favour.**

#### **050514. Reports from County and District Councillors.**

None

#### **060514. FINANCE**

(a) To approve the following accounts to pay:-

Clock-winding - £47.66  
Caretaking – St Peter’s Hall - £329.33  
Parish and Booking Clerk - £377.56  
Petty Cash - £60 (Acre Membership)  
Rent of football ground June 14 - £37.50  
Dog Litter Bin Lid - £115.84  
Water rates – Cemetery - £5.44  
Water rates – Pavilion - £33.99  
Ink cartridges and Stationery - £91.41  
Sanitary bins annual contract for St Peters Hall - £80.20  
Paint for Pavilion - £86.87  
Grass cutting - £90.00  
Grass cutting in Cemetery - £260.00  
Spraying to allotments - £38.50  
Buffing machine - £300  
Grass cutting March £170.70  
Grass cutting April -£548.40  
SLCC Membership - £101.00

Any other accounts received before 12 May 2014

**Resolved: - It was proposed by Councillor Dodson and seconded by Councillor Kirk that all accounts be paid. All in favour.**

- (b) To approve the Annual Return for 2013/2014, following any recommendations made by the finance committee.

**Resolved: - It was proposed by Councillor Reynolds and seconded by Councillor Yarrow that the Annual Return for 2013/2014 be approved. All in favour.**

- (c) To consider the Humpty's Invoice raised for the Hire of the Hall in November 2013 for £20.00.

**Resolved: - It was proposed by Councillor Dodson and seconded by Councillor Fella that this invoice for heating of St Peters hall be paid as in previous years. All in favour.**

**Action Point: - Clerk to advise Humpty's and request payment.**

- (d) To approve the current financial regulations and standing orders, including any amendments as recommended by the finance committee.

**Resolved: - It was resolved to add this to the next meeting as some areas need to be addressed by the Finance Committee. It was confirmed by the Clerk that this needs to be addressed as they should be reviewed annually.**

**Action Point: - Clerk to add to next meeting.**

- (e) To review and approve the Parish Council's expenditure options and agreed spending priorities (including of approval of £100.00 for launch of Community Led Plan).

**Resolved: - It was resolved to add this to the next meeting as some areas need to be addressed by the Finance Committee, and final copies agreed,. It was, however, proposed by Councillor Fella and seconded by Councillor Hennessy that an initial amount of £100 be approved for the Community Led Plan.**

**Action Point: - Clerk to add to next meeting.**

- (f) To review and approve a Capital and Expenditure statement to agree to (e) above.

**Resolved: - It was resolved that this should be added to the next meeting.**

**Action Point: - Clerk to add to next meeting.**

## **070514. PLANNING**

Applications:-

Single story rear extension to kitchen and living room and conversion of existing garage to new living space – 12 Seppings Close – Ref 14/00338/FUL – E-mailed to Councillors as comments required by 8 May 2014.

Approved: -

Single storey side and rear extension to Old Ivy Cottage, 69 High Street, Wilburton.

Retrospective application for five rows of solar panels, security fencing and cameras, access tracks and associated works to Solar Farm, South of Mingay Farm.

Garage conversion and single story rear extension to garage to form annexe to existing dwelling.

Tree Preservation Order for reducing of T1 Oak at 19 Broadway, Wilburton.

Work to trees at Oak House, 26 High Street, Wilburton – G1 Cypress (conifers) x 4 reduce height by 50% and T1 Cherry – Remove branch of tree and prune to clear garage roof.

Councillor Yarrow requested an update regarding caravans and access to field near pony lodge and it was confirmed that the details had been passed to East Cambs District Council.

080514. Review of Action Points from previous meeting to be carried out and any further actions to be agreed.

**Resolved: - It was agreed that the quote from Truelink be accepted for the cutting down of the dead tree at St Lucas Court.**

**Action Point: - Clerk to advise Truelink.**

090514. MATTERS ARISING

- (a) A motion to consider the ‘Suggestions to improve the Management & Operation of Wilburton Parish Council’ already E-mailed to Councillors. Alan and Peter need hard copies and raise at next meeting.

**Resolved: - It was agreed that this had been done by Councillor Reynolds but hard copies of this document be printed for Councillors Warren and Yarrow and raised at the next meeting.**

**Action Point: - Clerk to produce hard copies of the above document to Councillors Warren and Yarrow.**

- (b) To provide an update on the Social Club Lease

Councillor Dodson confirmed that she had E-Mailed the Social Club with the new lease, but not has any response.

**Resolved: - It was proposed by Councillor Fella and seconded by Councillor Hennessy that a response is requested by the next meeting.**

**Clerk: - Clerk to chase Social Club.**

- (c) To discuss and confirm which subcommittee to inform on any items likely to be raised at the Annual Meeting.

**Resolved: - It was agreed that any questions raised would be passed to the relevant subcommittee, Councillors Hennessy and Forsyth to give an update for the Beer Festival and 77 committee, and Councillor Dodson to do an update for the Stretham and Wilburton Community Land Trust.**

- (d) To discuss and recommend any ways to supply Wi-Fi in St Peters Hall.

Councillor Reynolds confirmed that a survey had been carried out and could work but would need a pole on the back of St Peters Hall or Baptist Church. Further investigations are being carried out.

- (e) To receive and approve any recommendations from the Grounds, Litter and minor works committee following the meetings regarding the allotments and cemetery (request received for kerbstones at the April meeting.)

**Resolved: - Councillor Yarrow had circulated the recommendations to all Councillors and it was agreed to purchase the 6 posts for the Cemetery fence, to allow the alterations requested to the kerbstones at Mr John Seaman's grave and that the Cemetery rules and regulations be amended regarding the laying of top soil and a copy to be re-laminated.**

**Action Points: - Sub-committee to action the above with the Clerk laminating the amended rules and regulations.**

**Resolved: - It was proposed by Councillor Hennessey and seconded by Councillor Reynolds to split plot 4 into 2 and offered to the residents who had requested a plot. All in favour.**

**Action Points: - Sub-committee to action the above with the Clerk, once carried out obtaining the necessary agreements.**

- (f) Yard Sale and grass cutting as per Councillor Fella

Councillor Fella raised the possibility of an organised yard sale for the village residents which was agreed if residents want to participate.

He also raised the issue of the grass cutting ground very undulating, and the possibility of paying for a roller to be brought in next year as too late for this year.

- (g) To approve the installation of new lighting bar in St Peter's Hall requested by Wilburton Theatre Group.

**Resolved: - It was proposed by Councillor Fella and seconded by Councillor Reynolds to approve the request for installation of a new lighting bar in St Peters Hall requested by Wilburton Theatre Group. All in favour.**

**Action Points: - Clerk to advise the Theatre Group.**

100514. CORRESPONDENCE NOT COVERED IN MATTERS ARISING

It was agreed that the following would not be sent to all Councillors – only those that requested them:-

ECDC – Weekly Highlights - Councillor Dodson, Fella and Reynolds  
Rural Services Network – Newsletters – Councillor Dodson, Councillor Fella  
Cambs Acre – Newsletter - Councillor Dodson and Reynolds  
Highways - A11 Fiveways to Thetford Improvement Scheme Traffic Management update – Councillor Dodson

Any other correspondence received before 12 May 2014

110514. Councillors Questions – To receive any comments or questions from the Councillors

Councillor Hennessy thanked Councillor Fella for his time and dedication shown as Chair, which was agreed by Councillor Furness and confirmed by the rest of the Council.

Councillor Hennessy confirmed that the 77 committee and all who had helped to provide the kitchen in the Pavilion.

Councillor Yarrow confirmed that Steve Smith was chasing up the Speedwatch signs.

He raised concerns that the minutes were not always being printed in The voice.

He also raised concerns regarding the war memorials and porch at the Church. Councillor Warren will have a look and report back at the next meeting under the sub-committees recommendations.

Councillor Warren raised concerns over the hot water kettle in the kitchen in St Peters Hall – 2 quotes had been received and a further quote required.

Councillor Reynolds raised the issue that there should be regular updates regarding on-going projects and from all committees.

He also advised that residents had been approached with people knocking on doors trying to sell items and using bad language and upsetting residents, he confirmed the importance of having relevant id etc.

Meeting closed 9.52.

120514. Date of next meeting – 9 June 2014

Please note that copies of minutes can be obtained from the Parish Clerk or by visiting our Website at [www.wilburtonparishcouncil.org](http://www.wilburtonparishcouncil.org)

On-going projects

Pavilion & Recreation Ground  
Stretham and Wilburton Community Land Trust Scheme  
Playground Working Group  
Working Groups  
Parish Community Plan

Signed.....

Date.....

**Report to Wilburton Parish Council by Joint Parishes HCV Group. 12-05-2014.**

- 1 Following the completion of the environmental monitoring exercise (noise, vibration, oxides of nitrogen and particulates) in our villages during the summer of 2012, the group has been primarily concerned with the preparation of materials in support of weight limit applications at key points on the fen road network.
- 2 This has involved detailed comparison of the monitoring results with national and international standards and regulations, collection of additional information and data in the format required by the County HCV Strategy Assessment Process and the writing of a report in the format required for Traffic Regulation Order application.

- 3 The past few months have seen the publication of several studies concerning the health impacts of particulates and the commencement of prosecution of the UK government by the EU for failing to comply with the Air Quality Directive, 2008/50/EC. Background reading on this issue has led the group to fund the particle-size analysis of three of the samples collected in 2012, at locations in Earith, Haddenham and Wilburton. The initial results of this analysis are concerning and we are currently seeking additional expert advice as to its significance in the context of the short period of sample collection.
- 4 The Group continues to encourage the County Council to inform hauliers of and encourage them to comply with the Strategic Freight Route Map. The Group also continues to encourage the County to implement more effective signing of the preferred routes. For example, the northbound sign at Stretham roundabout is posted on the A10 exit, rather than on the roundabout approach and the sign at Bar Hill is posted after traffic has left and crossed the A14. This has become more difficult with the staff changes and reductions at the Council.
- 5 The Group submitted a response to the Autumn 2013 A14 consultation. This bemoaned amongst other issues the apparent lack of long term strategic thinking behind the proposal, the geographically limited consultation, fears of the impact of tolling on local roads and fears of the impact of removing the existing A14 rail bridge at Huntingdon. The group is now preparing its response to the current A14 consultation and remains particularly concerned about the retention of the proposal to remove the Huntingdon rail bridge, which has just been refurbished to give it a 120 year life. This consultation ends on June 15<sup>th</sup>.
- 6 The Group remains concerned about the impacts of the current proposals for the Ely by-pass. It remains concerned that the lack of any accompanying improvement of the short section of shared A10 and A142, between the roundabouts at Ely, will cause additional congestion and hence encourage diversion of HCVs travelling north-west/south-east to travel through Wilburton and Haddenham, particularly in the evening peak. It is also concerned that improvement of the route without any perceived pinch points will encourage more HCVs to use it 24/7 as a considerably shorter alternative to the A14 when travelling to and from Huntingdon or Peterborough and that this will have a particularly significant effect on Sutton and Earith.