

WILBURTON PARISH COUNCIL.

Chairman: Mr Kevin Hennessy

Clerk: Mrs G Woods

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22 Longfields

Ely

Cambs

CB6 3DN

Minutes of a meeting held on Monday 9 June 2014 in St Peters Hall

Present: Councillors Yarrow, Fella, Warren, Reynolds, Dodson, Forsyth and Hennessy. 6 local residents.

010614. Apologies, Acceptance of apologies and declarations of interests.

Apologies were received from Councillor Furness and there were no declarations of interests

020614. To consider approving of the minutes from the monthly meeting held on 12 May 2014.

Resolved: - It was agreed that the minutes of the monthly meeting held on 12 May 2014 should be approved.

Action Point: - Clerk to send the minutes to the Village Voice and add them to our website.

030614. Public Participation – to accept questions and comments from members of the public and councillors with a prejudicial interest.

Session Closed

Richard Parkes , and Mark Hugo from Haddenham confirmed they would be giving a presentation at St Peter's Hall on 15 June regarding the Stop Berry Wind farm campaign, that leaflets promoting the event had been put through letter boxed and requested the Parish Council's support.

Alan asked when the rules and regulations would be put up at the Cemetery as a new grave has had plants put on it.

Residents of Berristead Close raised concerns regarding problems happening at the play area (screaming and shouting, use as race track, use by older children late at night and urinating on trees) together with Health and Safety issues. The need for some restrictions and regulations regarding times and ages was also raised and one of the residents will E-Mail the Clerk confirming all the issues.

Session re-opened

Resolved: - It was agreed that the signs for the Cemetery would be discussed by the relevant sub-committee.

Resolved: - It was agreed that the issues regarding the Play area would be addressed by the Playground working group.

040614. Reports from County and District Councillors.

None

050614. FINANCE

(a) To approve the following accounts to pay:-

Clock-winding - £47.66
Caretaking – St Peter’s Hall - £329.33
Parish and Booking Clerk - £377.56
Petty Cash - £30
Rent of football ground July 14 - £37.50
Electricity – Floodlights £89.90
Electricity – Pavilion – £31.72
Electricity – St Peters Hall - £548.22
Maintenance at the Cemetery - £280.00
Grass cutting – Berristead, cricket and football field - £500.40
Additional cost for war memorials - £60.00
Street lighting - £189.49
Rospa Report - £81.60

Any other accounts received before 09 June 2014.

It was proposed by Councillor Forsyth and seconded by Councillor Dodson that all accounts be paid. All in favour.

(b) To approve the current financial regulations and standing orders, including any amendments as recommended by the finance committee.

Resolved: - It was agreed that this item be added to the next Agenda.

Action Point: - Clerk to add to next Agenda.

(c) To review and approve the Parish Council’s expenditure options and agreed spending priorities.

Resolved: - It was agreed that the Spreadsheet be resent to all Councillors and item added to the next Agenda for ratification.

Action Points: - As above.

(d) To review and approve a Capital and Expenditure statement to agree to (c) above.

Resolved: - It was agreed that this item be added to the next Agenda.

Action Point: - Clerk to add to next Agenda.

060614. PLANNING

Applications:-

22A Clarkes Lane, Wilburton – single storey rear extension forming Garden Room – Ref 14/00503/FUL – comments required to East Cambs District Council by 20th June 2014.

Approved: -

12 Seppings Close – single storey rear extension – Ref 14/00338/FUL.

Land to West of Grunty Fen – change of use to equestrian use – Ref 13/01117/FUM.

11 Clarkes Lane, Wilburton, - Tree Preservation Order TPO/E/15/92 – crowning of two trees and Re-pollard of Lime Tree.

1A Mitchells Yard, Wilburton – felling of Copper Beech.

Any other planning correspondence received by 9 June 2014.

070614. Review of Action Points from previous meeting to be carried out and any further actions to be agreed.

Clerk to chase ECDC as bins not being collected from Berristead play area.

Clerk to arrange for 3 quotes for repairs to chimney at cottage.

Chairs of sub-committees to prepare and agree Terms of Reference.

Clerk to chase numerous outstanding queries.

Minor works committee to amend rules and regulations for Cemetery for Clerk to laminate.

Finance committee to work up draft policy regarding quotes.

080614. MATTERS ARISING

- (a) A motion to consider the ‘Suggestions to improve the Management & Operation of Wilburton Parish Council’.

Resolved: - It was proposed by Councillor Fella and seconded by Councillor Reynolds to agree to this motion, providing no objections raised by Councillors Yarrow and Warren at the next meeting.

- (b) To receive an update regarding the Social Club Lease.

It was confirmed that the Chair of the Social Club had not received a copy of the new lease, and that his E-Mail address had changed.

Councillor Dodson confirmed the details of a complaint that had been raised by the residents of the cottage regarding noise from the Social Club.

Resolved: - It was agreed that a further copy of the lease be E-mailed to the Chair of the Social Club at his new E-Mail address.

- (c) To agree procedures for hiring of St Peters Hall for charity events.

Procedures for the hiring of the hall for charity events were discussed.

It was proposed by Councillor Reynolds and seconded by Councillor Dodson that registered charity events for Wilburton be free. It was counter proposed by Councillor Forsyth, and seconded by Councillor Yarrow that each case should be decided on it's own basis. Counter proposal received 4 votes so was carried.

It was then proposed by Councillor Reynolds and seconded by Councillor Hennessy that the Lose the Label presentation be allowed to use the Hall for free. All in favour.

It was proposed by Councillor Yarrow and seconded by Councillor Warren that the Stop Berry Wind Farm be charged. It was Counter proposed by Councillor Dodson and seconded by Councillor Fella that to Hall be used for free. Counter proposal received 5 votes so was carried.

Resolved: - It was agreed that the charge for St Peter's Hall for charitable events be discussed on an individual basis, and that the hiring of the Hall for the 'Lose the Label' and Stop Berry Wind Farm presentations are free of charge.

- (d) To agree the addition of eyelets to St Peters Hall for the provision of banners.

Resolved: - It was proposed by Councillor Reynolds and seconded by Councillor Dodson that eyelets be added to St Peter's Hall for the provision of banners. All in favour.

- (e) To receive an update on options for supplying Wi-fi in St Peters Hall.

It was confirmed by Councillor Reynolds that a pole was going to be put up at the Baptist church to receive Wi-Fi to see how it works, providing Cambridge Broadband Networks have the time and equipment to support the installation.

- (f) To received recommendation from Recreation Ground sub-committee regarding Cricket Club sponsorship boards and update on Pavilion and lease.

The sponsorship boards for the cricket club were discussed, after which Councillor Yarrow raised his concerns that, after the Annual meeting there was a question about the lease and after the village consultation in 2010, the village, cricket and football clubs had not been consulted with any new discussions regarding the Pavilion and lease, with the prevailing problem being the term of the lease and grants.

Councillor Forsyth confirmed that discussions were taking place regarding various options, a report would be made and before any decisions were made, a full consultation would be carried out.

Resolved: - It was proposed by Councillor Hennessy and seconded by Councillor Fella that the sponsorship boards be approved providing they be kept in the shed and not in the Pavilion. All in favour.

(g) To agree the powers and authority that each Sub-Committee have.

Resolved: - It was agreed that this item be added to the next Agenda.

Action Point: - Clerk to add to next Agenda.

(h) To receive and approve any recommendations from any other sub-committees. (Ground litter and minor works) regarding the reporting of Japanese Knotweed.

Resolved: - It was agreed that Councillor Yarrow will investigate on behalf of the Minor Works Committee.

(i) To agree changing the Monthly Parish meetings to the 1st Monday of every month.

Resolved: - It was proposed by Councillor Reynolds and seconded by Councillor Forsyth, that with effect from the meeting in September, the monthly meetings get moved to the 1st Monday of the month, and that a draft report be sent to the Chair for sending to the Voice. All in favour.

090614. CORRESPONDENCE NOT COVERED IN MATTERS ARISING

Rospa report.

Any other correspondence received before 9 June 2014.

100614. Councillors Questions – To receive any comments or questions from the Councillors.

Councillor Yarrow confirmed speedwatch signs were being put up but not where expected. Councillor Warren raised the matter of the kettle in the kitchen in St Peters Hall which is to be dealt with by the Minor works sub-committee.

He also raised the issue of the Beer Festival sign being put over the cricket sign and Councillor Forsyth confirmed this had been agreed with the Cricket Club.

Councillor Hennessy confirmed the dates of the Beer festival and that the meeting next month would be in the Chapel.

110614. Date of next meeting – 14 July 2014.

Please note that copies of minutes can be obtained from the Parish Clerk or by visiting our Website at www.wilburtonparishcouncil.org

On-going projects

Pavilion & Recreation Ground
Stretham and Wilburton Community Land Trust Scheme
Playground Working Group

Working Groups
Parish Community Plan

Signed:

Date