

WILBURTON PARISH COUNCIL.

Chairman: Mr Kevin Hennessy

Clerk: Mrs G Woods

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22 Longfields

Ely

Cambs

CB6 3DN

Minutes of the Finance Committee meeting held on 6 July 2015 at St Peters Hall

Present: Councillors Hennessy, Howard and Reynolds

FC010715. Apologies, Acceptance of apologies and declarations of interests.

Apologies were received from Councillor Fella

FC020715. To approve any minutes from any previous meetings.

For the minutes of the meeting held on 1 June 2015 to be approved.

Resolved: - It was agreed that the above minutes be approved.

Action Point: - Clerk to add to website.

FC030715. Matters arising not covered elsewhere in the Agenda – updates from previous meeting

None

FC040715. Public Participation – to accept questions and comments from members of the public and councillors with a prejudicial interest.

None

FC050715. To approve the following accounts:-

Caretaking St Peters Hall - £336.57

Clock winding - £48.70

Parish and Booking Clerk - £385.14

Petty Cash - £30.00

Rent of football field - July - £37.50

Grass cutting church and car pond lane - £90

Cemetery maintenance - £270

Grass cutting recreation ground and berristead – March to June - £2026.8* Refer to minor works to approve the extra work to the recreation ground above the tender.

Final payment for playground - £45946.8*

Expenses for CLP - £706.64*

Mail bags for CLP questionnaires - £39.18

Garden work carried out to cottage - £35.00

Electrical work to St Peters Hall - £1313.82*

Carpet for meeting room - £942.00*

Sanitary disposal - £72.00*
Electricity – floodlights - £28.07*
Stationery - £53.64*

Post-dated cheques for August 2015

Caretaking St Peters Hall - £336.57
Clock winding - £48.70
Parish and Booking Clerk - £385.14
Petty Cash - £30.00
Rent of football field - September - £37.50
Grass cutting church and car pond lane - £60
Cemetery maintenance - £270

Any other accounts received by 6 July 2015.

Payments including VAT are marked with *

Resolved: - It was proposed by Councillor Hennessy and seconded by Councillor Howard that the above accounts be approved, apart from the grass cutting at the recreation ground which should be referred to the Grounds, Litter and Minor Works Committee for approval of extra works. All in favour.

The roles and payments of the Caretakers of the Cemetery and St Peters Hall were also discussed, and whether classed as self-employed contractors.

Resolved: - It was agreed that these roles should be reviewed and job descriptions be produced with the input of the Caretakers.

Resolved: - It was also agreed that a breakdown of Committee budgets, together with a year to date summary of spend against budget be carried out.

FC060715. Business Matters.

Petrol expenses for Councillors

Resolved: - It was proposed by Councillor Howard and seconded by Councillor Hennessy that petrol expenses for Councillors to be paid at 0.45p per mile. All in favour.

Budget for CLP

Resolved: - It was agreed to add this to a future Agenda when further information of costs had been obtained.

FC070715. Correspondence not covered in Business Matters.

Council tax for cottage

Resolved: - It was proposed by Councillor Howard and seconded by Councillor Reynolds that Council tax from June to September of £550.32 be paid. All in favour.

Action Point: - Clerk to raise cheque

FC080715. Councillor's questions.

FC090715. Date of next meeting – 6 September 2015

Please note that copies of minutes can be obtained from the Parish Clerk or by visiting our Website at www.wilburtonparishcouncil.org

Signed:

Date:

Ongoing matters

Broadway footpath