

WILBURTON PARISH COUNCIL

Minutes of the The Annual General Meeting of the Parish Council held on 3 May 2016 at St Peter's Hall, Wilburton at 8.00pm

Present: Cllr A Dodson, Cllr G Forsyth, Cllr K Hennessy (Chairman), Cllr R Howard, Cllr P Massey, Cllr D Reynolds, Cllr H Upton

Also Present: 2 members of the public and the Clerk (Mrs S Thompson)

16-010 – Election of Chair (and signing of Declaration of Acceptance of Office)
Cllr Hennessy was nominated by Cllr Reynolds, seconded by Cllr Howard, all in favour and he was duly elected. The declaration of acceptance of office was signed.

16-011- Apologies, Acceptance of apologies and declarations of interests
All present. No declarations of interest made.

16-012 - Election of Vice-Chair
Cllr Massey was nominated by Cllr Dodson, seconded by Cllr Forsyth, all in favour and was duly elected.

16-013 – Committee Membership
Committee membership was reviewed. The only change was for Cllr Massey to join the Planning Committee.

16-014 - To approve of the minutes of previous full Council meeting – 4 January 2016
The minutes of 4 January 2016 were approved and signed.

16-015 - Public Participation – to accept questions and comments from members of the public and councillors with a prejudicial interest.
Geoff Parish introduced himself as a potential councillor.

16-016 - Reports from County and District Councillors
Cllr Hunt will be at the Annual Parish Meeting on 11 May 2016– 7.30pm following the Community Led Plan presentation.

16-017 - Matters not arising covered elsewhere in the Agenda
Cllr Dodson will talk to the Community Land Trust about options in Wilburton.

16/018 - Business Matters

- a. Co-option to the Council – one application has been received. Cllr Massey proposed that Geoff Parrish be co-opted, seconded by Cllr Forsyth, all in favour. Cllr Parish was duly co-opted and he signed the Declaration of Acceptance of Office
- b. To receive and approve the accounts for the year 2015/16 and completion of the Annual Return – Part 1 of the Annual Return was completed and signed. The accounts have been have been scrutinised by the Finance Committee and were duly approved by Full Council. The format for the current year has been adjusted with the aim of

making the information more clearly and easily understood. Part 2 of the Annual Return was approved and signed.

- c. BMX Track – the previous track has been flattened to protect the trees which were showing signs of damage. An alternative location is being sought. A possible site has been identified, certain caveats will be required, including things like not bringing in soil from elsewhere, and inclusion of a jump strip for younger people to become involved. Cllr Dodson will talk to the current occupier with a view to negotiate a way forward.

- d. To receive any updates or reports from the Chair of the following Committees and working groups:-

- Finance Committee – a more granular presentation of accounts is required for the current year.
- Planning Committee – has met as needed, will need to meet shortly as there is a new application. Did object strongly to the development of the new traveller site in Station Road. Cllr Parish will join the committee.
- Grounds, Litter and Minor Works – Cllr Howard has done a lot of work on getting three quotes for works for painting the play equipment, the village hall windows and the cemetery gates – Cllrs Forsyth, Howard and Reynolds declared a personal interest as a friend of one of those who has provided a quote, and did not vote. Cllr Massey proposed that the best value quote is from Link Decorating (£1,686), and should be accepted, all agreed. The colour is to be decided by the Minor Works Committee.

Sound limiter has an intermittent fault, Cllrs Upton and Massey are investigating and if the fault cannot be located the next stage is a replacement part at a cost of £558 + VAT. It was proposed by Cllr Reynolds, seconded by Cllr Hennessy that this expenditure be approved if it should be necessary.

Cllr Upton is getting quotes for the minor refurbishment works required following roof repairs.

Cambs ACRE have provided architect contacts to give drawings for ideas for cottage and hall, but with a view to not interfering with any RIG funding plans.

Pavillion – minor works required have been identified. The shed at the back contains items belonging mostly to the cricket club, some Beer Festival items and some unused items which need to be disposed of.

Football Field - Haddenham Rovers Colts are interested in using the field. It is proposed that the prices should be £15 per adult match, £12 for juniors as there will be increased costs would be incurred for grass cutting, aerating etc. This was proposed by Cllr Reynolds, seconded by Cllr Massey, all agreed.

Fence around recreation field has some rotten posts and rails, quotes are being obtained.

Noticeboard – Cllr Reynolds has obtained three quotes to replace the noticeboard and proposed that the quote from Greenbarnes (£1,129.15 + VAT) be accepted, seconded by Cllr Howard, all agreed. The Clerk will place the order.

- Traffic and Safety Committee – LHI bid was successful for a raised table and yellow lining in Carpond Lane and includes £4,000 funds committed from the Parish Council.

Consultation is taking place in respect of the TRO for reduction of the speed limit between Wilburton and Haddenham to 40mph.

Speedwatch is working successfully.

The Transport Strategy for East Cambridgeshire recognises that speeding is an issue on Wilburton High Street. The Carpond Lane safety issue is still in the plan. The county strategy includes a Wilburton to Cottenham cycle path in the next five years. There is also a proposal for a Stretham to Ely cycle path but no commitment at this stage.

Other projects that need to be progressed are yellow lining in village to deal with antisocial parking; extension of the 30mph limit towards Stretham in conjunction with access to the pavilion; and the possibility of providing more parking spaces in Berristead.

- Crime, Anti-Social Behaviour and Police Liaison – a meeting will be set up in the next few weeks.
- Pavilion Working Group (now called Recreational Improvement Group – RIG) – continues to make progress and is working on the plans, timescale, specification, higher level budget and is taking account of the CLP results. Details have been sent to 6 architects. Their responses will be considered at the meeting of the RIG later this month. The outline of the funding strategy is being developed and funding from the England and Wales Cricket Board is being investigated. This project will be the principal beneficiary of the Beer Festival. The RIG is meeting regularly.
- Community Land Trust Scheme – first three houses at the Stretham site will be available at end of July. Applications for affordable houses are being scrutinised and will be allocated at end of July, they will probably be shared ownership. Wilburton site is progressing. AGM is on 18 May.
- Community Led Plan – has had last meeting to organise the drop in session prior to the Annual Parish Meeting. It was formally recorded the epic amount of work that it has involved in producing an enormous amount of data. The Parish Council thanks Hannah Reynolds, Jo Forsyth and Camilla Hughes. The Plan will need to be reviewed on a regular basis, starting at the next meeting.

16-019 - Correspondence not covered in Business Matters

- ECDC – Parish Conference on Emergency Planning – 15 June 2016 – Clls Howard and Dodson can attend.
- ECDC – Local Plan update and 2 June Parish Conference – Cllrs Howard and Dodson can attend.
- Haynes Barlow Charity – Grant to a Young Person in Wilburton - noted

16-020 - Councillors Questions – To receive any comments or questions from the Councillors

None raised

16-021 - Date of next meeting

4 July 2016

Meeting closed at 22.25

Signed:

Date:

WILBURTON PARISH COUNCIL

Committee Memberships – May 2016

Finance	Cllr K Hennessy Cllr R Howard Cllr P Massey Cllr D Reynolds
Planning	Cllr A Dodson Cllr R Howard Cllr P Massey Cllr G Parrish Cllr H Upton
Minor Works	Cllr A Dodson Cllr R Howard Cllr P Massey Cllr D Reynolds Cllr H Upton
Traffic and Safety	Cllr A Dodson Cllr G Forsyth Cllr K Hennessy Cllr P Massey