

# WILBURTON PARISH COUNCIL

## Minutes of the Full Council Meeting held on 3 July 2017 at St Peter's Hall, Wilburton at 8.00pm

**Present:** Cllr K Hennessy (Chairman), Cllr A Dodson, Cllr G Forsyth, Cllr R Howard, Cllr D Reynolds, Cllr H Upton, Cllr G Parrish and Cllr P Stubbs

**Also Present:** Cllr Hunt and the Clerk (Mr R Zvauya)

### **17-012: Apologies, Acceptance of apologies and declarations of interests**

Apologies were received and accepted from Cllr P Massey

### **17-013: To approve of the minutes of previous full Council meetings**

It was resolved that the minutes of 5 May 2017 and 5 January 2017 be confirmed as a correct record and signed by the Chair with amendment to minute 17-004 Committee membership- adding Cllr Upton as a new member of the Roads, Footpaths & Safety Committee

### **17-014: Public Participation – to accept questions and comments from members of the public and councillors with a prejudicial interest.**

Mariano of Cavaleri Partnership, Architect for the Village Hall and Cottage project, arrived at 20:35 to give his presentation on Cottage quotations and the meeting was back into session at 21:02

### **17-015: Reports from County and District Councillors**

At 20:08 Cllr Hunt presented the County and District Council reports as below

#### **County:**

- As now Vice Chairman Highways, Cllr Hunt has got plans to repair 67,500 potholes and increase verge cutting to increase visibility when driving.
- Rail: plans are still underway for Soham, Addenbrookes, Wisbech and Cambridge/Bedford rail. North Cambridge is now running and Wisbech will be reopened.
- Flexible Mini Bus: there is now a flexible door to door minibus operating from 7am to 7pm for £4 in East Cambs. The service has to be booked a day before.
- ZIPPER: has been retained but should continue to encourage people to use it so that it doesn't get withdrawn.
- Ely by-pass is on schedule and will help reduce traffic when completed
- There are plans for A10 and/or M11 upgrade which will further reduce traffic linking to Chatteris, Haddenham, Earith
- Expansion at Princess of Wales Unit will go ahead after the proposed closure of the hospital was overturned. There will be long opening hours with more services offered and a doctor on duty
- Cllr Hunt is working on improving existing A142/A14 junction (or other) as part of improving the junctions to take traffic away
- Cllr Hunt is also working towards turning A1123/ A1421 to "B" road with limit at Earith to limit the flow of heavy goods vehicles
- Archives/Registry office will be open at Ely potentially for 5 days a week rather than the current 3 days a week.
- Although there are many people working at the Council, Cllr Hunt is working at changing the DNA of the Council
- Support HPC application for 40mph to 30mph in Sutton Rd Haddenham

## District:

- Cinema is now open in Ely. Swimming pool, leisure centre and underpass are all in progress
- New Car Parks have been purchased at (i)Ely(The Dock) Tesco click and collect and work has started for 128 car parks, same price as Angel Drove car park which is cheaper than parking at Ely station, and should open before end of year (ii) and at Littleport, all of these parking spaces will encourage people to use trains
- Mepal Outdoor centre- This belongs to East Cambs but was rented out to a Charity before being destroyed by fire. A working group has been formed to find out what people want to do with it. In the meantime applications have been received and are being considered to see if there is a suitable tenant.
- Barriers have been put at Angel Drove car park to stop anti-social behaviour from joy riding drivers at night
- Cllr Hunt explained that the Council is keen to engage in commercial activities to generate revenue rather than increase Council Tax. A 1% increase in Council Tax can generate an extra £30,000 whilst commercial activities like in Barton road can generate £1.8 million in revenue
- Cllr Roberts and Cllr Bailey have taken the leadership roles after James Palmer was appointed Mayor
- There is high quality printing at reasonable prices being done at East Cambs; Andy Dicks is the person to contact for that at East Cambs.

## 17-016: Matters not arising covered elsewhere in the Agenda

None

## 17-017: Business Matters

### a. Mariano's presentation on cottage quotations and loan amount to apply for

Mariano presented the tender return comparison from three companies as below

Company	Tender Lump Sum	Priced Schedule of works	Qualifications	Programme
Andy Knott Construction Ltd	£115,972.34	No	Not priced for re-allocation of electric meters	TBC
Coel UK	£149,377.66	Yes	No	14 Weeks
Godfrey & Hicks	£126,310.76	No	Yes but details not provided	TBC

The payments are not upfront but staged, however only Coel UK has provided such detail. Coel is the best on quality out of the 3 according to Mariano's experience. There is due diligence to be carried out on Andy Knott Construction Ltd and Godfrey & Hicks and Mariano will provide us with a complete tender return comparison. The Cllrs debated on the amount of loan to apply to fund the Cottage capital project **It was resolved** that the Clerk should now start the loan application process for £150,000 and the application/ forms will be discussed at the next meeting. This involves a borrowing approval application to the Department for Communities and Local Government (DCLG) and then loan application to the Public Works Loan Board (PWLb)

### b. Discuss how much we can charge Mepal FC Men's team to use our pitch

Mepal FC Men's team wants to use our football pitch on Saturday afternoon for home games. Cllr Hennessy proposed to charge £40 a match, and all agreed.

**It was resolved** that we should charge £40 a match and Cllr Forsyth will inform Mepal FC Men's team.

**c. Discuss cost apportionment for hosting Cricket-Update**

An update will be given following Cllr Upton and Cllr Stubbs meeting with the Cricket Club

**d. To receive any updates or reports from the Chair of the following Committees and working groups**

• **Finance Committee**

Cllr Hennessy updated that our spending is within budget. It was agreed at Finance Committee that we should now be using funds earmarked for capital projects to fund the Hall project. Amounts incurred on the Pavilion project will continue to be drawn from the funds already earmarked for the Pavilion.

• **Planning Committee**

Cllr Dodson explained that we continue to oppose planning applications outside the development envelope but at the moment ECDC are not taking that as a material consideration. More applications have been received in the last two months and the committee had to fit in meetings to discuss these. The Firs Proposed Development is causing some issues at the moment.

• **Grounds, Litter and Minor Works**

Cllr Upton gave the update. The recreation field gate is causing a problem as it has been left open recently. The sandpits area has not deteriorated as might have been suggested but there is need to discuss with the Pell Estate regarding the iron shed in the middle. We might need a fence to prevent people going into the Pell Estate area; at the moment there is just a blue rope to separate the areas. Cllr Upton sent another form for the phone box adoption. Dave Maltby will be doing the skylights in the Village Hall. Cllr Hennessy mentioned that most footpaths in the Village are now overgrown and this should be discussed at Minor Works

• **Roads, Footpaths & Safety**

Cllr Forsyth gave the update. Carpond Lane raised crossing and yellow lines project has been implemented as designed with a few extras where big stones have been removed at the bottom of Carpond Lane and were replaced with some metal reflectors. Cllr Stubbs mentioned that there is a problem with parking at the bottom of Carpond Lane. As part of the Pavilion project, the architects will engage a traffic engineer to help with citing a suitable entrance and three quotes are being sought for this. Speed watch is going fine. We were unsuccessful in our Local Highways Initiative bid.

• **Crime, Anti-Social Behaviour and Police Liaison-**

Cllr Dodson has emailed the local police regarding the recent burglaries in the Village

• **Recreation Improvement Group**

Cllr Forsyth gave an update. The group had a meeting recently; they instructed architects for the pavilion projects to submit a planning application. There were some few queries but this is progressing and a pre application should be ready soon.

**17-018 - Correspondence not covered in Business Matters**

Cllr Hennessy will write to the Beer Festival organising group to congratulate them on organising a successful Beer Festival event

**17-019 - Councillors Questions – To receive any comments or questions from the Councillors**

None

**17-020 - Date of next meeting** 2 October 2017

Meeting closed at 22:10pm

Signed:

Date: