

WILBURTON PARISH COUNCIL

Minutes of the meeting of the Grounds, Litter and Minor Works Committee on 5 June 2017 at St Peters Hall at 8:00pm

Present: Cllr H Upton, Cllr R Howard, Cllr D Reynolds, Cllr P Stubbs, Cllr G Parrish and Cllr A Dodson

Also Present: Mr R Zvauya (The Clerk)

MWC17-001: Apologies, Acceptance of apologies and declarations of interests

Apologies were received and accepted from Cllr P Massey

MWC17-002: To approve the minutes from the meeting on 20 March 2017

It was resolved that the minutes be confirmed as a correct record and signed by the Chair of the Committee.

MWC17-003: Matters arising not covered elsewhere on the Agenda

None

MWC17-004: Public Participation

None

MWC17-005: Business Matters

1. Recreation Field - Update on Pavillion painting, Cricket Team costs, grass cutting etc

a) Pavillion painting

Cllr Howard has chased the Payback Team about the painting of the Pavilion but they are being slow. The Cricket Club are concerned about the paint in the corner of the Pavilion but the Councillors do not think this is a safety hazard.

b) Cricket Team costs

There was a discussion on whether the fees we charge the Cricket Club should be increased or not and also what should be the structure of the tariff.

It was resolved that Cllr Stubbs and Cllr Upton will talk to the Cricket Club about arrangements for booking and charges for the field and report to full Council. The Cricket Club plans to get a mower to do the additional grass cutting if needed

c) Inspections

Cllr Upton explained that we have had a number of maintenance incidences regarding the Pavillion which ordinarily would not be the responsibility of the Council.

It was resolved that we should reinstate inspections at the beginning of the period and end of the period to enable the pavilion to be kept in good condition. Cllr Upton and Cllr Stubbs will raise this issue with the Cricket Club

d) Mepal Football Club youth team request to rent football field

Mepal Football Club wants to rent our football field during the weekends from September 17 to April 18 with the intention to promote football in Wilburton for youth. Cllr Dodson proposed to charge them £60 which they currently pay at the pitch they are using now.

It was resolved that we should charge the youth team £60 a month-the football field will not be aerated but the condition will be evaluated at the end of the year.

2. Allotments / Sand Pit

a) Sandpits- making fires and notice

The Sandpits area has been sprayed with a broad spectrum herbicide leaving the grass intact but taking out the weeds.

The sandpits have been used successfully. Cllr Reynolds proposed that the area marked for making fires is low risk and fires should be made at own risk.

It was resolved that we should have a warning sign indicating that fires are made at own risk. The sign should also indicate that the sandpits should be pre-booked if one needs to make a fire, so no fire without prior permission. Cllr Reynolds will look into the signs and booking issue.

b) Sandpits-right of Access

One of the neighbours who leave next to the sandpits area wants to continue having the same access she has enjoyed over the past years. Cllr Reynolds proposed that we should allow her access.

It was resolved that we should give Susan the key and access but make it clear that this purely for access rather than any permanent right of access. Cllr Dodson will liaise with Susan.

c) Road Planning's for sandpits gateway

We accepted the digger hire quote for £350 on 20 March 2017 for a contractor to dig out to a depth of 150mm-200mm from the road to the new gates, re-locating soil to main area, spread and level road planings supplied by Parish Council. It was agreed that Cllr Upton will find out where we can get the planings to give to the contractor.

d) BMX area

The Recreation Improvement Group (RIG) were interested in dealing with the BMX people as they are part of RIG. Cllr Dodson proposed that we should inform them that the soil is going to be available (free) soon so they will need to come and discuss what they plan to do.

It was resolved that we need to ask them for a proposal on how they plan to form the club and manage it and discuss terms and conditions. Also, there might be need to apply for planning permission for change of use. Cllr Dodson will contact them regarding this.

e) Allotments payments

It was resolved that the Clerk will chase allotments payments based on old agreements

3. Cemetery - Update on tree surgery quotes from Peter Hain

The committee looked at the report submitted by Haine Tree Services and agreed to endorse his findings

It was resolved that we should ask Haine Tree Services for a quote to do the work recommended in the report. We need to ask for a phased work programme and the committee can discuss and approve that programme.

4. St Peters Hall / Cottage - Update on developments (actions for Minor Works)

The 2 Village Hall signs have now been done and are on the walls

Applications for grants for the project have already started with Heritage and Leaders applications having gone out. The Committee asked the Clerk to find out how long it takes to apply for a loan for the cottage and the paperwork involved.

Some builders have turned us down for the project but, Mariano our Architect, is still looking for other builders

The subject on gutter clearing to be included on next meeting's agenda

5. Other Committee Updates from Councillors - relevant to Minor Works.

a) Dog Bins replacements

Cllr Upton proposed to ask Finance to put £100 in the budget to replace broken bins as you can not predict when bins will need replacing, all agreed. Cllr Upton doesn't think we need to have any new dog bins in the village at the moment.

b) Dogs in the recreation field

It was discussed that some people in the village want to walk their dogs in the recreation field. Cllr Upton proposed that, given the dog fouling issues we have experienced in the village; it is not a good idea to allow dog walking in the recreation field, all agreed. Cllr Upton proposed that we should move the "No Dogs allowed." sign to the gate where it will be more prominent.

6. Telephone box library update

Cllr Upton is still waiting for feedback on this

MWC17-006: Correspondence not covered in Business Matters/Councillors questions

None

MWC17-007: Date of next meeting: 18 July 2017 7:30 TBC

Meeting closed at 9:37pm

Signed:

Date: