

WILBURTON PARISH COUNCIL

Minutes of the meeting of the Grounds, Litter and Minor Works Committee on 5 July 2016 at St Peter's Hall at 7.30pm

Present: Cllr A Dodson, Cllr R Howard, Cllr D Reynolds, Cllr H Upton

Also Present: Mrs S Thompson (The Clerk)

MWC16-041 - Apologies, Acceptance of apologies and declarations of interests

Apologies were approved from Cllr Massey

MWC16-042 -To approve the minutes from the meeting on 25 April 2016 and 6 June 2016

The minutes of 25 April 2016 were approved and signed.

The minutes of 6 June 2016 were approved and signed.

MWC16-043 -Matters arising not covered elsewhere in the Agenda (from previous meeting).

Sound limiter – need to be progressed

Shower is not working – Cllr Upton will investigate

Pavilion shed – on course to organise the shed tidy up either on the 16 or 23 July 2016 at 11.00am.

MWC16-044 -Public Participation

None

MWC16-045 - Business Matters

1. To receive an update on and discuss work needed on St Peter's Hall
 - Cllr Upton has obtained one quote for refurbishment of the skylights etc resulting from the roof repairs. It is quite expensive, so further quotes are still being sought.
 - Community Led Plan items
 - 10.01 Repair and Redecoration of windows and doors is in process – the colour will be decided by a vote on samples in the post office. Cllr Howard will check with the Conservation Officer
 - 10.02 New Noticeboard - completed
 - 10.03 St Peter's Hall new signs - will be progressed
 - 10.04 Update of decor etc - Cllr Howard is contacting architects

2. To receive an update on and discuss work needed on the recreation field
 - Truelink have carried out the repair after the beer festival at a cost of £100
 - Truelink will cut and collect on the football pitch for £150 before they carry out the aeration
 - Painting of the play equipment – quote received seems expensive
 - The play area matting will be pressure washed when the shed is being tidied.

- Refurbishment of existing pavilion – ongoing. Cllr Upton will obtain the paint.
 - It is proposed to use the Rural Services Grant to put benches on the recreation field. Cllr Dodson will continue to investigate fixing requirements. RIG are due to give input in to the location.
 - Fences – still waiting for a further quote.
 - Hire Terms and Conditions – draft has been prepared and needs comments before adoption
3. To resolve any known issues at the Cemetery
 - Painting of gates – a further quote expected
 - Tiles – a couple of tiles need to be repaired/replaced on the Lych Gate – Cllr Upton will action this
 - Access to the rear gate for diggers has been wet and difficult recently. Needs to be monitored.
 - The grass cutting contracts need to be retendered in the autumn.
 - Cemetery books – Cllrs Dodson and Howard will ask Maureen Harrington to go through the books in accordance with the Internal Audit report
 4. To receive any update on Cottage – nothing to report
 5. To receive an update on and discuss work needed on allotments
Notice has been served on the large site and will be terminated at the end of June 2017

MWC16-046 - Correspondence not covered in Business Matters/Councillors questions

Community Led Plan - Section 6 – Litter pickers – There have been some volunteers come forward but due to parish council time and lack of an organiser it has not happened this year. It is aimed to try to get one organised in April 2017.

Dog litter bins – still need to be mapped. Next meeting could discuss.

Streetlights – Westcotec will be asked to requote for refurbishment of all parish council owned streetlights and replacement of bulbs with LEDs.

Agenda items need to be more specific and priorities need to be set by the Community Led Plan. The next three key things are streetlights, dog bins, architects for St Peter's Hall.

Tree survey – ongoing

MWC16-047 - Date of next meeting – 5 September 2016

Meeting closed at 9.50pm

Signed:

Date: