

WILBURTON PARISH COUNCIL

Minutes of the meeting of the Grounds, Litter and Minor Works Committee on 14 November 2016 at St Peter's Hall at 7.00pm

Present: Cllr A Dodson, Cllr R Howard, Cllr D Reynolds, Cllr P Stubbs Cllr P Massey, Cllr H Upton and Cllr G Parrish

Also Present: Mr R Zvauya (The Clerk)

MWC16-062: Apologies, Acceptance of apologies and declarations of interests

None

MWC16-063: To approve the minutes from the meeting on 5 September 2016

It was resolved that the minutes of the meeting held on 10 October 2016 be confirmed as a correct record and signed by the Chair of the Committee.

MWC16-064: Matters arising not covered elsewhere in the Agenda

Actions from previous meeting were reviewed and outstanding actions were carried forward

MWC16-065: Public Participation

None.

MWC16-066: Business Matters

1. Minor works budget setting for April 2017 to March 2018:

The minor Works budget for 2017/18 was set for presentation to the Finance Committee

2. Recreation Field and Berristead Close(quotation received) clearing of leaves

- Cllr Massey proposed that Truelink should wait for all leaves on the recreation field and Berristead Close to drop before clearing.
- Cllr Dodson proposed to accept Truelink's quotation as follows
 - i. Aerate the cricket outfield using a tractor mounted vertidrain machine for £250
 - ii. Clear and level the former BMX park and recreation ground following removal of fence, green waste and earth to be removed from site, to reseed once cleared for £200

3. Community Led Plan Priorities

Tree survey situation: Cllr Dodson is still working on getting quotes for survey and doing work on the tress (tree surgeon) and will update at next meeting

Maps for tree survey and dog bins update-Cllr Dodson to update at next meeting.

Architects and surveyors for St Peters Hall and Cottage update and quotes

Cllr Reynolds proposed that the two architects, Nigel Walters and Mariano, should come and present their recommendations at the Council meeting in December. It was resolved that future plans for the cottage cannot be discussed before this has happened, Cllr Howard seconded

4. To receive an update on and discuss work needed on St Peter's Hall

Cigarette butt container- Cllr Reynolds proposed that we should buy the container, Cllr Howard seconded.

Sound limiter: to confirm this has been reactivated as required- Cllr Harvey will try to calibrate and test.

New signs update (CLP 10.03): A design of the hall sign was chosen during the meeting and Cllr Howard will send the choice to Lisa who is helping with designing

Review WTG hall improvements wish list: to be discussed at next meeting

5. To receive an update on and discuss work needed on the recreation field

Painting of play equipment update: it was resolved that this will be done by the Community Payback Team in spring

Bins at the recreation field: Cllr Reynolds proposed to move the bins outside the gate, and get a quote from David Maltby for doing this, Cllr Harvey seconded

Refurbishment of pavilion update: an update will be given at the next meeting.

Old BMX area: Cllr Dodson proposed to accept Mario's quote for £250 to remove old fencing around old BMX area and storage of good materials, Cllr Howard seconded.

6. To resolve any known issues at the Cemetery

Painting of gates update: the gates have now been painted

Review of cemetery records: Cllr Dodson and Cllr Howard carried out the review and concluded that the procedures meet the points raised during the internal audit

7. Allotments

Cllr Stubbs proposed to put tape on the boundary which we believe is ours and let Pell Estate know of our intention to start the work through the payback team and ensure we do not encroach their land, all agreed.

8. Telephone box library update- An adoption form was signed and needs to be sent to BT for it to belong to the Council

9. Playground

Discuss signage and sponsors for the playground: the outstanding £10,000 donation from Abbey Group has now been received

Update on repairs to the gate- The problem with the gate has been reported to Kompan to see if they can repair it under warranty

10. Report on income and expenditure for the year to date: Budgeted projects not yet started were discussed.

MWC16-067: Correspondence not covered in Business Matters/Councillors questions

It was resolved that Cllr Harvey will liaise with David Maltby to look at gent's toilet and water heater which are both leaking.

Cllr Reynolds is discussing with Haddenham Football Club to have them rent the football pitch

MWC16-068: Date of next meeting: 12 December 2016

Meeting closed at 10:20 pm

Signed:

Date: