

WILBURTON PARISH COUNCIL

FINANCE COMMITTEE

Minutes of the meeting on 7 March 2016 at St Peter's Hall, Wilburton at 7.00pm

Present: Cllr K Hennessy (Chairman), Cllr P Massey, Cllr D Reynolds

Also Present: Toby Parsons (CCC), Cllr Bill Hunt, Cllr A Dodson, Cllr H Upton, Mrs S Thompson (The Clerk)

Toby Parsons, CCC, gave some background to the proposals for continuation of the Zipper Bus and more efficient use of the County Council transport budget. A consultation is anticipated after a County Council decision on 15 March 2016. Mr Parsons was invited to the Annual Parish Meeting on 11 May.

FC16-015 - Apologies, Acceptance of apologies and declarations of interests

Apologies were approved from Cllr Howard

FC16-016 – To approve the minutes from the meetings on 1 February 2016

The minutes of 1 February were approved and signed.

FC16-017 – Matters Arising not covered elsewhere on the Agenda

None raised

FC16-018 - Public Participation – to accept questions and comments from members of the public and councillors with a prejudicial interest

None raised

FC16-019 – To Approve the following accounts

Payee	Detail	Total Amount	Cheque No	VAT
D Maltby	Caretaking	336.67	2943	
P Warren	Clock winding	48.70	2944	
P A Burbridge	Cemetery	191.25	2945	
Cambs ACRE	Membership	54.00	2946	
Eon	Floodlights	29.20	2947	
Eon	Pavilion	80.61	2948	
Command Pest Control	Moles on Recreation Field	114.00	2949	19.00
Anglian Water	St Peter's Hall	18.87	2950	
Mr C Fella	Replacement cheque	4.69	2951	
CCC	Grit Bin	114.00	2952	19.00
CCC	Streetlighting Energy Costs	359.69	2953	
Mr H Upton	Expenses – locks	107.98	2954	
Village Voice	Sponsorship April 2016	337.50	2955	
Bidwells	Rent Football Field	75.00	2956	

Bidwells	Rent – Recreation Ground	340.50	2957	
Skanska	Speed signs	35.16	2958	
Mrs S Thompson	Salary – Jan and Feb	689.42	2959	
HMRC	Tax and NI	236.03	2960	
Anglian Water	Pavilion (retrospective approval of cheque)	196.16	2941	

Resolved: The above cheques be approved and signed. Proposed by Cllr Massey, seconded by Cllr Reynolds, all agreed.

CCC is to be told to ensure that all work carried out on behalf of the Parish Council is correctly authorised. The grit bin installed in Berristed is useful required but was installed at the request of a resident and invoiced to the Parish Council.

FC16-020 - Business Matters

Request from Social Club to waive hall costs – It was agreed to waive the hall costs for the charity night on 12 March 2016, but would more information on the details of the charity will be requested.

Job Descriptions – to report progress – still need job descriptions for hall caretaker and clock winding.

Clerk to the Parish Council job will be advertised in Village Voice next month

Adoption of CLP – David and Hannah Reynolds have done a great job in producing the action plan which had been circulated to all councillors prior to the meeting.

Resolved: It was agreed to adopt the Community Led Plan. Proposed by Cllr Massey, seconded by Cllr Hennessy, all agreed.

Bank mandate has been sent recorded delivery, Cllr Dodson has asked for confirmation to be sent directly to her.

FC16-021 - Date of next meeting – 4 April 2016

Cllr Hennessy sends his apologies.

Meeting closed at 8.15pm